Village of Fonda
Board of Trustees – Meeting Agenda
Regular Meeting

Date: November 9, 2026
Time: 6:30 PM
Location: Village of Fonda Municipal Building
Presiding Officer: Shaun Schriner

- CALL TO ORDER – PLEDGE OF ALLEGIANCE & ATTENDANCE
  - Roll Call of Trustees and Department Heads
  - Staff/Officials Expected
    - Village Clerk-Treasurer Christine Kearns
    - Department Heads: Stan Waddle, Village Attorney, Beverly Guiffre (Historian)

- APPROVAL OF PREVIOUS MINUTES
  - Motion #2026-55 to approve minutes from October 13, 2026, Regular Meeting
    - Motion by:_____, Seconded by:_____
    - Vote: Aye – [ ], Nay – [ ], Abstain – [ ], Absent – [ ]
    - Motion: ☐ Passed ☐ Failed

- OLD BUSINESS
  - NBT Insurance Renewal
  - Consultant Water Budget RFQ and Proposal

- NEW BUSINESS

A. Bids for Sale of 2017 Ford F-350 Utility Truck & Equipment

B. Communications Received

Received From	Description	Date
NYCOM	The Comp Alliance – worker's compensation public group self-insurance program	10/7/26
Laberge Group	2027 Priority Project Grant Readiness	10/7/26
Chris Dancy	Letter concerning the substantial increase in October 2026 water and sewer bill	10/20/26

C. Public Comment (By Appointment Only)

Name	Topic to be Discussed
Denise Riccardi-Bagramian	Water/Sewer bills for 60 E Main St Townhomes; Email from 11/6/2026 included
Sal Riggi	Car show

D. Review of Reports

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- Mayor's Report
- Trustee Reports
  - Trustee Schriner – Helix Maintenance/Facilities Software; Christmas Tree Lighting
- Department Reports – Submitted in writing
  - Code Enforcement
  - Clerk-Treasurer
  - Sewer Plant
- Note: Q&A from Board to follow; no verbal reports unless requested

FINANCIALS

- Financial reports were distributed to the Board before the meeting
- Financial approvals will be voted on under **Motions**

MOTIONS

Summary of Motions for Consideration:

Motion #	Description
2026-55	Approve Minutes from October 13, 2026, Regular Meeting
2026-56	Approve Refund of Overpayment on Property Tax Bills, #145 & #282
2026-57	Audit of Bills; Pre-approved
2026-58	Approval of Abstract #6

Full written motions will be attached as separate documents.

RESOLUTIONS

Summary of Resolutions for Consideration:

Resolution #	
49-2026	Board Approval for Insurance Renewal
50-2026	Resolution Designating Village Election Day, Polling Place, and Hours
51-2026	Resolution Approval of Regional Water Study Agreement
52-2026	Standard Workday and Reporting Resolution for Elected and Appointed Officials
53-2026	Resolution Authorizing Preliminary Refuse Vendor Outreach
54-2026	Mayor Appointment of Deputy Clerk and Treasurer
55-2026	Acceptance and Implementation of the NYMIR Sponsored HelixIntel Maintenance Software Program
56-2026	Conditional Approval of Joint Wastewater Engineering Payment

The full text of each resolution is attached to individual pages.

EXECUTIVE SESSION (IF NEEDED)

- **Motion** to enter executive session (include permissible subject under NYS Law §105). A session may be added by motion during the meeting as required.
- **Executive Session Purpose:**
- **Motion** to exit executive session

BOARD AND COMMITTEE QUESTIONS OR COMMENTS

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- ANNOUNCEMENT OF NEXT MEETING

  - The next regular meeting of the Village of Fonda Board of Trustees will be held on:
    Date: Monday, December 14, 2026
    Time: 6:30 PM
    Location: Village of Fonda Municipal Building

- ADJOURNMENT

- Motion to adjourn by:_____, Seconded by:_____
- Time: _____
- Vote: Aye – [ ], Nay – [ ], Abstain – [ ], Absent – [ ]
- Motion: ☐ Passed ☐ Failed

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