



VILLAGE OF FONDA CODE ENFORCEMENT OFFICE
8 E Main Street Fonda, NY 12068

Application for a Certificate of Occupancy
"RESIDENTIAL"

Upon completion of work and prior to issuance of a Certificate of Occupancy these things are needed:

- 1. Application for Certificate of Occupancy
- 2. Verification of Location (final survey)
- 3. Certificate of Portability (water test)
- 4. Certification of Sewer Connection to Municipal Sewer system only
- 5. Electrical Inspection proof
- 6. All aforementioned inspections listed above

Information below is required so that an occupancy certificate can be issued. This Certificate of Occupancy is only for projects that have received a "Building Permit".

Building Permit Number: _____ Property Address _____

Construction Type _____ Sprinkler System _____

Special or other conditions that may exist.

- a. New building: YES - ___ NO - ___
- b. Basement finished: YES - ___ NO - ___
- c. Attic Finished: YES - ___ NO - ___
- d. Any Unfinished spaces if yes please explain: YES - ___ NO - ___

e. Number of bed rooms _____

f. Number of Full bathrooms _____ and 1/2 bath _____

Applicant shall attach all the appropriate final affidavits of completion from each of the respective construction disciplines as they apply to this project or requested by the Building Official.

This request for a Certificate of Occupancy is verification the project meets or exceeds the current building code(s) and that all the appropriate inspections have been completed. This application for a Certificate of Occupancy is being completed and submitted by:

Name: (Print) _____

Title: (Print) _____

Signature _____ Date _____

FOR OFFICE USE ONLY BUILDING INSPECTOR

Date Recd in office: _____ by _____

Date Recd by CO: _____ by _____

Actions taken: CO issued YES NO Reason _____