

June 10, 2019: June 10th Regular Monthly Meeting

Body:

Present:	Mayor	William Peeler
	Trustees	Tim Healey, Randy Wellman, Lynn Dumar
	Clerk Treasurer	Christine Kearns
	Attorney	Michael Albanese (Arrived at 7:50 pm)
	Public	Robert Albrecht – Greater Mohawk Valley Land Bank, Raelyn Hattat, Justin Cotter - FFJWWT Plant Operator

Call to Order and Salute to Flag at 6:37 p.m All financial reports, written correspondence, minutes and Clerk-Treasurer reports distributed in Board packet of materials.

Correspondence: 5/13 Letter from residents of N Center St. – Request speed bump – *Board not in favor of a speed bump,*

Mayor Peeler will discuss alternatives with Street & Water Commissioner Weaver and Prime Engineering

6/5 Letter from Frothingham Free Library – 30 W Main St building condition – *Mayor Peeler stated 2015 the*

Village purchased the property so it would be removed from the county sale, at that time

Montgomery County DPW Commissioner Paul Clayburn stated the Montgomery County demolition

team would help to demolish the building and to set aside \$25,000 for the cost, County demolition

team no longer exists and a current estimate to demolish the building is \$250,000; Code Enforcer

Waddle stated he and Street & Water Commissioner Weaver will be looking at the building in the

morning

Minutes from Previous Meeting(s):

May 13 Regular Meeting Motion to approve as written Mayor Peeler, Second by Trustee Dumar with all in favor

Public: Robert Albrecht from the Greater Mohawk Valley Land Bank inquired about the resolutions for the Land Bank to work with the Village of Fonda, Mayor Peeler stated they

were adopted at the May 13th meeting.

Mr. Albrecht left meeting at 6:52 pm

Mayor Report: CFA grant deadline is coming up, Received a proposal from Prime Engineering for engineering services related to the preparation and submission of the application

for the Waterfront Park Improvements Phase 4 for a cost of \$2,850.00,

The proposed scope of services to prepare and submit the EPF application includes:

- Confirm the scope of the proposed work with Village representatives.
- Consult with the Village regarding some of the information required for the application.
- Assemble the necessary information including project description, statement of need, proposed costs, maps, and letters of support.
- Fill out the necessary forms and assist the Village with submitting the online NYS Consolidated Funding Application for the Environmental Protection Fund Parks Grant Program.

Applications are due July 26,2019, Since it is a professional service and we have experience with them in the past we can waive doing an RFP or we can go out to bid; Block grants for homeowners,

homeowners share in the cost not village; Been in contact with the Department of State regarding the Waterfront Grant phase 3, Certain aspects were not approved in this grant, any changes would

need to be approved by the State and changed in the contract; Met with Town of Mohawk Supervisor Ed Bishop, the Town would like to contribute money for the waterfront project; DPW discovered a

sanitary pipe is leaking on Midway Alley, approximately 200 ft of pipe needs to be replaced; Bobcat being delivered soon.

Street & Water Commissioner Report: Written; Mayor reviewed report; Received a proposal from Prime Engineering for Cemetery Street Storm Sewer work, Approximately 500 ft of pipe needs to be replaced, Proposal includes:

Phase I: Design and Bidding Phase Services

1. Perform a site survey of the alignment and take field measurements on pipe inverts.
2. Create plan and profile drawings of the pipeline alignment that identifies proposed pipe replacement work.
3. Consider and design inlet protection of the two open ditch intakes into the system to avoid clogging situations. a. This is based on field info that a paint can had blocked one of the pipes.
4. Upon receipt and incorporation of comments from the Village, PRIME will provide construction contract documents suitable for bidding.
5. Bound sets of drawings and specifications (Project Manuals) will be made available through DataFlow for pick up by or to be mailed to prospective bidders.

Phase II – Construction Phase Services

Provide Construction Phase services including:

1. Attend preconstruction meeting with Village and Contractor.
2. Perform shop drawing review and coordination.
3. Respond to Contractor inquiries and requests for information.
4. Review construction design changes and make recommendations to the Village.
5. Review and certify Contractor payment requests.
6. Conduct construction meetings as necessary and submit written summaries.
7. Maintain and submit written records of construction activities.
8. Review required test procedures, witness tests, and review submitted results.
9. Provide certification of completion and release of final payment.
10. Provide the services of one full-time field representative to observe contractor work for general compliance with the contract documents. For budgeting

purposes, our construction monitoring fee is based on an estimated project duration of 7.5 workdays at 8 hours per day, for a total of 60 hours at a rate of

\$100/hour plus mileage (58 cents/mile). If actual construction duration exceeds 7.5 work days and/or 60 hours, we will provide the Village with a contract

amendment for additional compensation.

11. Submit written summaries of field observations to the Village.

12. Submit electronically, all approved shop drawings and records of materials used, and field observation summaries.

13. Submit one complete electronic copy of record drawings as an Adobe PDF file, or other format required by the Village.

We propose to complete the above engineering scope of work as follows: Phase I – Lump Sum	\$9,300.00
Phase II – Time and Materials	
Contract Administration & Record Drawings	\$2,300.00
Construction Monitoring	\$6,300.00
Estimated Total	\$17,900.00

Resolution #30-2019 Credit of Village Taxes 2018-2019 Time Warner Cable Gloversville

Offered by Mayor Peeler, second by Trustee Healey

WHEREAS, as a regular meeting of the Village Board of the Village of Fonda was convened in public session at the Municipal Building, 8 E. Main

Street, Fonda, County of Montgomery, State of New York, on the 10th of June 2019 at 6:30 p.m.; and

WHEREAS, the agreement with Time Warner Cable Co. states no property taxes are levied for the duration of said agreement dated June 10, 2013

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE VILLAGE BOARD OF THE VILLAGE OF FONDA AS FOLLOWS:

Section 1. The Village Board hereby finds and determines that by virtue of the Section 626 of the Real Property Tax Law of the State of

New York, and the cable franchise agreement Section 17(a) dated June 10, 2013 by and between Village of Fonda and Time Warner

Entertainment-Advance/Newhouse Partnership d/b/a Time Warner Cable, the Village Board has been vested with the authority to

approve the **credit** to assessments on **Tax Bill No. 300 in the amount of \$846.01**

Section 2. This Resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows

Vote by Board of Trustees:

Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd				X
Trustee Dumar	X			
Trustee Wellman	X			
Trustee Healey	X			

Resolution #31-2019 Accept Disposition of Records Log

Offered by Mayor Peeler, Second by Trustee Wellman

RESOLVED, By the Board of Trustees of the Village of Fonda that *Records Retention and Disposition Schedule MU-1*, issued pursuant to Article 57-A of the Arts

& Cultural Affairs Law, and containing legal minimum retention periods for local government records, had been duly adopted for use by all officers in legally disposing

of valueless records listed therein

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Records Retention and Disposition Schedule MU-1* after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minim periods.

FURTHER RESOLVED, the Village Board of Trustees of the Village of Fonda was presented the most recent Official Records Retention Disposition (RRD) Form and does

hereby accept the same as indicated by the signatures attached hereto;

The question of adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows

Vote by Board of Trustees:

Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd				X
Trustee Dumar	X			
Trustee Wellman	X			
Trustee Healey	X			

Resolution #32-2019 Transfers needed for payment of Abstract #13 2018-2019 End of Fiscal Year bills

Offered by Mayor Peeler, Second by Trustee Dumar

To:

From:

General Fund:

A1410.401 Clerk Postage C/E	88.00 88.00	88.00	From: A1410.402 Clerk supplies
A1620.402 Clothing Utilities	175.00 175.00	175.00	A1620.402
A3620.4 Bld Code CE Codes	12.00 12.00	12.00	A3620.1 PS
A5110.101 Streets Lab#1	2,000.00	2,000.00	
A5110.102 Streets Labor#2 Contingent	3,000.00 3,000.00	1,000.00	A1990.4

A5110.401 Streets fuel C/E	300.00	300.00	A5110.403 Streets
A8170.1 StreetClean Lab# CE	200.00	200.00	A8170.402 Street Clean

Water Fund:

FX8330.406 Purification CE heating Contingent	416.00	416.00	FX 1990.4
FX8330.402 Gen CE Purif Eqpt	2,850.00	3,504.00	FX8330.2
Contingent	654.00		FX1990.4
FX8340.101 Trans & Dist PS Super PS	424.00	424.00	FX8340.105 Trans & Dist Dep Clerk
FX8340.402 watermeters CE	950.00	950.00	FX8340.401 Store tank

The question of adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows

Vote by Board of Trustees:

Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd				X
Trustee Dumar	X			
Trustee Wellman	X			
Trustee Healey	X			

Resolution #33-2019 Transfers Allowed to Close Out FY 2018-2019

Offered by Mayor Peeler, Second by Trustee Healey

To allow the Clerk Treasurer to transfer between subsidiary accounts within funds to close out Fiscal Year 6/1/2018-5/31/2019

The question of adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows

Vote by Board of Trustees:

Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd				X
Trustee Dumar	X			
Trustee Wellman	X			
Trustee Healey	X			

Sewer Plant Report: Written, attached

Clerk-Treasurer Report: Written, attached

Code Enforcer Report: Written, attached

Trustees Report:

Audit of Bills: pre-approved, by Motion Mayor Peeler, Second by Trustee Dumar, with all in favor

	General	Water	Sewer	Total
Pay #2 5/24	3,472.18	3,523.44	97.95	7,093.57
ss med eft 5/31	604.17	541.02	14.99	1,160.18
MVP	2,202.19	2,202.18		4,404.37
National Grid	572.82	1,210.40		1,783.22
Pay #1 6/6	3,427.17	3,662.93	554.35	7,644.45

Abstract #13 Motion by Mayor Peeler, Second by Trustee Dumar, with all in favor

General	Water	Sewer	Total
4,744.23	4,314.26		9,058.49

Abstract #1 Motion by Mayor Peeler, Second by Trustee Dumar, with all in favor

	General	Water	Sewer	Total
Old year (Accounts Payable)	1,267.28		500.00	1,767.28
New Year	3,991.19	52.44		4,043.63
Total	5,258.47	52.44	500.00	5,810.91

FFJWWTF Bills: Motion by Mayor Peeler, Second by Trustee Healey to approve the payment of bills for the FFJWWTP

Sewer
9,551.75

Code Enforcer Waddle left meeting at 9:25 pm

Motion to enter Executive Session for discussion of litigation and personnel by Mayor Peeler, second by Trustee Healey with all in favor at 9:27 pm

Motion to end Executive Session and return to open meeting by Mayor Peeler, second by Trustee Dumar, with all in favor at 9:38 pm

Actions per Executive Session: None

Next meeting(s): Regular Monthly Meeting: Monday, July 8, 2019, 6:30 pm

Adjournment: Motion by Mayor Peeler, Second by Trustee Healey with all in favor at 9:38 pm

Respectfully submitted,

Christine Kearns

Clerk Treasurer