

March 11, 2019: March 11, 2019 March Regular Meeting

Body:

Present: Mayor Peeler via online meeting program, Trustees Wally Boyd, Lynn Dumar, Clerk Treasurer Christine Kearns, Deputy Clerk-Treasurer JoAnn Downing, Stan Waddle-Code Enforcement Officer Applicant, Attorney Michael Albanese, arriving at 7:02 PM

Absent: Trustee Tim Healey, Randy Wellman, Street & Water Commissioner Christopher Weaver

Public: none

Call to Order and Salute to Flag at 6:42 p.m All financial reports, written correspondence, minutes and Clerk-Treasurer reports distributed in Board packet of materials.

Minutes from Previous Meeting(s): February 11 Regular Monthly Meeting approved on motion by Trustee Dumar, second by Trustee Boyd with all in favor.

Correspondence:

2/8/19 Montgomery County Public Health – Safe Streets Initiative Program Mayor will speak to this later
in the

meeting

2/8/19 NYS DEC- Arbor Day Community Grant Funds - Due to time constraints the Village will forego this

program however may be considered next year, if offered

2/8/19 Montgomery County Treasurer - 4th quarter 2018 sales tax distribution; slight increase from same
time last

year

2/19/2019 Congressman Tonko - USDA Rural Development Resources: Village will make this information

available for public via website link; Mayor will follow up to see if the Village could utilize for the
northeast

corner of municipal building repairs needed.

2/19/19 NYS DOH - 2019 Water Quality Monitoring requirements; information also to be posted to website

2/19/19 Erie Canalway - 100th Anniversary of the Opening of NYS Canal System

2/19/19 NYMIR - Discrimination & Harassment Complain/Investigation Process Train-the-Trainer Seminar to
fulfill

both Annual Required Training-to be held April 9 and 15th. Board was polled on interest in attending;

members declined

2/19/19 National Grid - Emergency Contact list of representatives: Copies made for DPW, Office and Board

2/21/19 NYCOM Annual Membership Dues Statement - Village will continue membership

2/28/2019 Frothingham Free Library - 2018 Annual Report to the Community with 2019 Budget

3/4/19 NYS DOH - Notice of Violation and requirements: As directed, copies will be sent to all village water customers as an insert to the April 2019 utility billing

Note: Clerk Treasurer Kearns left the meeting at this time and Deputy Clerk Downing made minute notes from this time to when Clerk Treasurer Kearns' return (approximately 8:42 p.m.)

Mayor's Report:

Resolution #5-2019: Transfers requested for approval in payment of Abstract #10; Offered by Mayor Peeler, Second by Trustee Dumar with all in favor.

To:

From:

General Fund:

A5110.403 Street repairs	\$1,000.00	A5110.402 Street C/E	\$1,000.00
A5142.101 Snow PS	2,000.00	A5142.102 Snow PS OT	2,000.00

Water Fund:

FX8330.401 Chemicals	\$3,000.00	FX8330.2 Purification Eqpt	\$3,000.00
FX8340.406 T&D Gen Op Expense	1,500.00	FX8340.401 repair line CE	1,500.00

The resolution was put to vote and adopted as follows:

Roll Call Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd	X			
Trustee Dumar	X			
Trustee Wellman				x
Trustee Healey				x

Mayor introduced **Stan Waddle (Building and Fire Code Enforcement Officer Applicant)** to the Board along with a brief overview of his qualifications. Personnel Committee has interviewed applicants and recommended Mr. Waddle to the position.

Resolution #6-2019 offered by Mayor Peeler, second by Trustee Boyd **to appoint Stan Waddle as the Building and Fire Code Enforcement Officer**, effective start date of April 15, 2019. Village is to purchase a spring jacket and polo shirts; space in the front office of the meeting room will be made available for his use; Village owned vehicle(s) will be made available upon clearing scheduled times with DPW; magnetic signs are to be purchased and applied when used for this purpose.

The resolution was put to vote and adopted as follows:

Roll Call Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd	X			
Trustee Dumar	X			
Trustee Wellman				x
Trustee Healey				x

Mr. Waddle left the meeting at this point (7:04 pm.)

Resolution #7-2019: Amendment for Financial and Grant Administration Services with KB Group of NY, Inc. dba Prime AE Group of NY 2017 EFC DWSRF Project #18448 Water System Improvements Grant, offered by Mayor Peeler, second by Trustee Dumar

Whereas, the Village of Fonda and KB Group of NY, Inc. dba Prime AE Group of NY, collectively referred to as "Parties", have entered into an Agreement dated June 22, 2017 (hereinafter referred to as the "Agreement") for KB Group to provide engineering services; and

Whereas, KB Group provided the Village of Fonda a proposal dated June 22, 2017 for engineering services for the Water System Improvements for a fee of \$317,394.00 ("Project"); and

Whereas, the Parties hereby further agree to amend the said Agreement as follows:

The Village of Fonda has requested additional services for the Project and agrees to increase the not to exceed fee for KB Group from \$317,394.00 to include additional services in the amount of \$83,666.00 for a total not to exceed fee of \$401,060.00 and no increase in overall total project cost;

KB Group agrees to provide additional services for the Project as follow:

- a. Financial and grant administration services for \$83,666.00 with no increase in overall total project cost.

Now Therefore, Be it Resolved that The Village Board of the Village of Fonda does hereby authorize an amendment to the agreement with KB Group to provide Financial and grant administration services for the 2017 EFC DWSRF Project #18448 Water System Improvements Grant

The resolution was put to vote and adopted as follows:

Roll Call Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd	X			
Trustee Dumar	X			
Trustee Wellman				x
Trustee Healey				x

Resolution #8-2019: Offered by Mayor Peeler, second by Trustee Dumar to authorize Mayor Peeler and/or Deputy Mayor Healey to sign the Resolution #7 agreement

The resolution was put to vote and adopted as follows:

Roll Call Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd	X			
Trustee Dumar	X			
Trustee Wellman				x
Trustee Healey				x

Resolution #9-2019: Amendment For Financial And Grant Administration Services With KB Group Of NY, Inc. Dba Prime AE Group Of NY 2017 EFC CWSRF Project #C4-5294-01-00 Sanitary Sewer System Improvements Grant, Offered By Mayor Peeler, Second By Trustee Boyd

Whereas, the Village of Fonda and KB Group of NY, Inc. dba Prime AE Group of NY, collectively referred to as “Parties”, have entered into an Agreement dated June 22, 2017 (hereinafter referred to as the “Agreement”) for KB Group to provide engineering services; and

Whereas, KB Group provided the Village of Fonda a proposal dated June 22, 2017 for engineering services for the Sanitary Sewer System Improvements for a fee of \$96,157.00 (“Project”); and

Whereas, the Parties hereby further agree to amend the said Agreement as follows:

The Village of Fonda has requested additional services for the Project and agrees to increase the not to exceed fee for KB Group from \$96,157.00 to include additional services in the amount of \$17,278.00 for a total not to exceed fee of \$113,435.00 and no increase in overall total project cost;

KB Group agrees to provide additional services for the Project as follow:

- b. Financial and grant administration services for \$17,278.00 with no increase in overall total project cost.

Now Therefore, Be it Resolved that The Village Board of the Village of Fonda does hereby authorize an amendment to the agreement with KB Group to provide Financial and grant administration services for the 2017 EFC CWSRF Project #C4-5294-01-00 Sanitary Sewer System Improvements Grant

The resolution was put to vote and adopted as follows:

Roll Call Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd	X			
Trustee Dumar	X			
Trustee Wellman				X
Trustee Healey				X

Resolution #10-2019: Offered by Mayor Peeler, second by Trustee Dumar to authorize Mayor Peeler and/or Deputy Mayor Healey to sign the Resolution #9 agreement

The resolution was put to vote and adopted as follows:

Roll Call Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd	X			
Trustee Dumar	X			
Trustee Wellman				x
Trustee Healey				x

National Grid LED Conversion Program discussed. A couple questions are to be addressed by National Grid Rep Tom Wind, who was contacted but did not reply in time for the meeting. Mayor Peeler requested the copy of memo sent be made part of these minutes as follows:

"March 2, 2019

Village of Fonda Board of Trustees

Sent Via Email

Reference: LED Cobra Light Conversion Program

Dear Trustees,

I am interested in participating in the LED conversion program currently being offered by National Grid.

I intend to replace the existing active lights, at all crosswalks and intersections with the higher wattage replacements.

Upon approval from the Board of Trustees, I further propose to activate a number of the "red-capped" cobra lights with

reduced wattage LED bulbs in the mid-way areas of the streets where we do not plan on placing Village owned decorative

lighting.

The action I introduced, and the Board approved some years ago to reduce the cost related to street lighting has worked.

It has always been my intent to find a cost-effective manner of providing lights throughout the village without the burdensome cost to our taxpayers. The loss we had previously experienced distracted from the much-needed work in other areas of the village.

I am asking that Chris Weaver, JoAnn, and Christine put together a list of lights for each of these areas that I have indicated above. If this task is too enormous to complete with such limited time, I would ask Prime Engineering to assist

us with determining some of this information as part of our current work with them.

We will break these down by the following:

Streets with Sidewalks Scheduled for Construction

These areas will have facilities placed during construction for the installation of Village-owned decorative lights in the midway

areas and new LED replacement lights on corners, intersections or crosswalks.

Known areas to-date: Lower Prospect Street and Park Street parallel to the Village Recreational Park and Parking lot

Streets with Existing Sidewalks and No Decorative Lighting

These areas will have all currently active cobra lights replaced with the higher output LED bulbs and the mid-way cobra

lights converted to lower output LED lights.

Known areas at this time: Upper Prospect, Broadway Cemetery, Park, South Center, East, and Court.

Streets with Existing Decorative Lighting

Existing cobra lights that are active be replaced with higher output LED lights. Midway cobra lights that are not active will

be replaced with lower output LED lights on the side of the street with no decorative lighting and where needed.

Known Streets are: Main and Cayadutta.

Streets with No Sidewalks

Existing active cobra lights will be replaced with higher output LED lights at crosswalks and intersections. Mid-way cobra

lights that are not active will be replaced with lower output LED lighting.

Known streets: Railroad, Hogan's Alley, Jansen, Montgomery Terrace, Barber, Veeder, W. Prospect, School, N. Center,

Digiorgi Lane, Mills Terrace, East Upper Prospect and Upper Cemetery.

Addition and Removal of Decorative Lighting

In the second phase of the conversion program with National Grid, scheduled in 2020, they will offer conversion of our

decorative lights to LED lighting.

In 2019, I wish to remove every other decorative light on Main and Cayadutta. We will need to remove the newer poles

lights that are not as tall as the original lights so we can maintain uniformity.

I would recommend that we place the lights on the new sidewalk area connecting South Broadway with Jail. Also, we can

use any remaining lights in the area of the playground and the parking lot areas of Park street.

Chris Weaver has reminded me that we need to maintain a way for decorative lights remaining to be connected.

Therefore, I recommend that we place decorative poles only in the areas we remove the decorative lights on Main and

Cayadutta. These may be topped with either banner and/or plant fixtures.

Request to Christine, JoAnn, and Chris

I want to place together a list of the lights broken down as I have listed above. We need to match these to light ID numbers. I would then like to apply the new information we received in our meeting with National Grid to come up with a

new cost estimate. We may be able to have National Grid complete a cost estimate for comparison.

I would also like to put together the dollar amount we have saved since the reduction of lights took place, the amount we

have been paying since the modification and the new amount we will be paying.

Timing

We need to complete this for approval by the Board of Trustees through a resolution at the March meeting.” End of memo.

Savings will be realized.

Resolution #11-2019: Offered by Mayor Peeler, second by Trustee Boyd To authorize Mayor to commit the Village of Fonda to participate in LED Conversion Program. Mayor will send a letter stating same to National Grid.

The resolution was put to vote and adopted as follows:

Roll Call Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd	X			
Trustee Dumar	X			
Trustee Wellman				x
Trustee Healey				x

County Health-Safe Streets Initiative. This program will address crosswalks and signage with materials to be provided by Montgomery County. Mayor requested a list compiled by DPW of crosswalks, who will submit them to Sarah. Bold white markings with hash marks throughout; paint has been ordered. Mayor will also follow up with NYS DOT representative about additional signage to be provided.

Resolution #12-2019: Offered by Mayor Peeler, second by Trustee Dumar for the Village of Fonda in support of the Safe Streets Program

The resolution was put to vote and adopted as follows:

Roll Call Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd	X			
Trustee Dumar	X			
Trustee Wellman				x
Trustee Healey				x

Mayor Peeler expressed his opinion and explained his position to the Board as a result of comments made on the Village Facebook page. As such Mayor stated the Village will limit future information provided on Facebook. Another option to be considered is by having a blog posted on the Village website.

Prime Group for ideas/suggestions to be included at the Recreation Park Waterfront Area:

Splash Park; 30'x30' area with 20 jets, randomly programmed, with 4-6 drains, 2 tier timer system; water to be tested daily as per NYS DOH during operating season

Mixed Use of tennis-basketball court; security cameras will be needed and monitored directly by Montgomery County Sheriff's Office.

Mayor Peeler reported the permits needed for installation of the boat launch is imminent.

Plans are complete for the Filtration portion of the NY 2017 EFC DWSRF Project #18448 Water System Improvements Grant, with the transmission-distribution portion to begin late spring and completed by Fall 2019.

Mayor requested Trustee Healey provide him with a copy of the schedule and named organization for parking for the summer.

Beautification efforts: Mayor questioned Trustee Dumar (also a F.O.N.D.A. Inc. member) on comments regarding the possible purchase of flower tubs to be located at the Business area of Main Street, et al. Trustee Dumar replied the 18 hanging flower baskets have already been ordered for this summer's display. Mayor said the Village will purchase 2-4 flower tubs, have them painted bronze and located as prescribed as a trial basis. The purchase of banners for

light poles was discussed; attachments for the poles are needed, with 2-4 possible different banners for seasons/holidays to be considered.

Garage Sale Weekend, May18th-19th: Authorized F.O.N.D.A. Inc. to run and manage the operation of the Recreation Park for those who will participate; Trustee Dumar stated FONDA will only be available on Saturday May 18; no share of pricing was decided and will be addressed some time early April; a Registration-Hold Harmless form will be compiled for both organizations (Village and FONDA Inc.) in conjunction of same.

Waterfront Survey preliminary results, deadline for participation is March 18th. To date 151 surveys have been completed.

1. Do you agree that the baseball/softball diamond should be removed? 52% yes if there is a replacement option; 28% No, remain as is
2. Alternative activities: both volleyball-tennis court 42%
3. Would you agree that a dog park is a good idea for the Village Waterfront and Recreational Park? 73% yes
4. Bill & Tina Peeler have offered to pay for fencing and recreational activities for the dogs visiting the park. They ask that the dog park be named the Buddy Peeler Memorial Dog Park. 76% yes named after the Peeler's
5. Another option is a blended fundraising campaign through a not-for-profit organization, wherein dog owners may purchase a plaque in memorial of their dog and the Peeler's would offset the remaining cost. 63% yes
6. A third option would be to fund the entire dog park through grant funding received for the park. 57% No

Funding application by Montgomery County entry for AARP grant regarding senior citizens safety; (ie benches, handicapped person enhancements) located at the Waterfront; there will be no village requirements if the County is successful with this as presented. Total amount the County has applied for is \$50,000 for projects throughout the area.

Resolution #13 offered by Mayor Peeler, second by Trustee Boyd: Village Board Is In support of Montgomery County's application for AARP funds

The resolution was put to vote and adopted as follows:

Roll Call Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd	X			
Trustee Dumar	X			
Trustee Wellman				x
Trustee Healey				x

Skid Steer Purchase: Mayor Peeler question Attorney Albanese on the documents needed to procure the authorized piece of equipment. Several documents are to be completed with a closing date to be scheduled. A certified copy of Resolution authorizing such purchase is required. Deputy Clerk Downing gave a certified copy to Attorney Albanese. Mayor Peeler asked if a purchase order could be used to order the item now in lieu of the other necessary required documents. Attorney suggested he speak to the vendor about this.

Street & Water Commissioner Report, as reported by Mayor Peeler: Pump has arrived and to be set in place, possibly Monday, March 18. Repairs have been completed on the JD Tractor and, while over the quoted estimate it is considered a worthy undertaking.

Building and Fire Codes annual report due to be submitted to NYS DOS April 1st. Mayor reported Stan said this is required in order to receive new code enforcement books, and that village personnel could use his number to file the completed report upon receiving information.

Clerk-Treasurer Report: Written, attached;

Audit of Pre-Approved Bills: by Motion by Mayor Peeler, Second by Dumar, with all in favor.

	General	Water	Sewer	Total
Pay #2 2/15	3,516.39	3,607.83	97.95	7,222.17
GJJWWTF			5,040.00	5,040.00
Spectrum	239.54			239.54
ss med eft 2/28	620.80	566.45	14.98	1,202.23
MVP	2,202.19	2,202.18		4,404.37
National Grid	922.36	1,304.91		2,227.27
Aquilla Byler/Byler Const	1,000.00			1,000.00
Pay #1 3/1	7,434.47	3,569.12	97.95	11,101.54

Abstract #10 Motion by Mayor Peeler, Second by Trustee Boyd , with all in favor

General	Water	Sewer	Total
12,595.24	5,015.97	55.00	17,666.21

FFJWWTF Bills: Sewer Fund: \$19,845.75 with supporting documentation attached. Motion by Mayor Peeler, Second by Trustee Dumar , with all in favor .

Motion to enter Executive Session for discussion of contract negotiations and personnel by Mayor Peeler, second by Trustee Dumar with all in favor at 7:56 pm Note: Clerk-Treasurer Kearns returned to meeting at 8:42 PM. Deputy Clerk-Treasurer Downing left the meeting at 9:04 pm

Motion to end Executive Session and return to open meeting by Mayor Peeler, Second by Trustee Dumar with all in favor at 9:10 pm

Actions per Executive Session -

Resolution #14-2018 Offered by Mayor Peeler, Second by Trustee Dumar

To authorize a pay rate of \$20 per hour as discussed by the personnel committee for newly appointed Building and Fire Code Enforcer Waddle, Approximately 16 hours per month, and amend the start date stated in Resolution #6-2019 to March 11, 2019

The resolution was put to vote and adopted as follows:

Roll Call Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Boyd	X			
Trustee Dumar	X			
Trustee Wellman				x
Trustee Healey				x

Next meeting(s): Organizational Meeting: Monday, April 1, 2019 6:30 pm

Regular Monthly Meeting: Monday, April 8, 2019 6:30 pm

Adjournment: Motion by Mayor Peeler, Second by Trustee Dumar with all in favor at 9:13 pm

Respectfully submitted,

Christine Kearns

JoAnn Downing

Clerk Treasurer

Deputy Clerk Treasurer