

# January 13, 2020: Jan 13 Regular Meeting Minutes

Body:

January 13, 2020: Regular Monthly Meeting

Time: 6:30 pm Location: Village of Fonda Municipal Office Building 8 E Main St

Present: Mayor	William Peeler via online meeting program
Trustees	Lynn Dumar, Tim Healey and Randy Wellman
Street/Water Commissioner	Chris Weaver
Deputy Clerk Treasurer	JoAnn Downing
Attorney	Michael Albanese, arriving at 7:04 pm
Public	Pat Rose
Absent:	Code Enforcer, Stan Waddle

6:37 pm; Call to Order, Salute to Flag

**Correspondence** 12/10/2019 NYS Dept of Health – Inspection of water system; Mayor discussed inspection report with Street/Water

Commissioner Weaver who will share this information with Prime Engineers

12/10/2019 NYS Environmental Facilities Corp – Acceptance of Prime AE Engineering Agreement Amendments 1 & 2 for Sanitary Sewer System Improvements

12/16/2019 NYS Environmental Facilities Corp – Sanitary Sewer System Improvements Addendum No 1 to Contract #1 – General Construction approval

12/19/2019 NYS Environmental Facilities Corp – Sanitary Sewer System Improvements Addendum No 2 to Contract #2 – General Construction approval

12/20/2019 NYS Urban Forestry Council – Notice of Availability of Funds

12/23/2019 Resignation Letter from Walter Boyd

**Motion** by Mayor Peeler, Second by Trustee Dumar with all voting in favor- To accept the resignation of Walter Boyd from the position of Trustee

of the Village of Fonda and as a member of the Fonda-Fultonville Joint Wastewater Treatment Facility Board effective December 31, 2019

**Minutes from Previous Meeting(s):** Dec 8, 2019 Regular Meeting - Questions/Clarification/corrections

· **Motion** to approve as written: by Mayor Peeler, second by Trustee Dumar with all voting in favor.

Dec 12, 2019 Special Meeting - Questions/Clarification/corrections

· **Motion** to approve as written: by Mayor Peeler, second by Trustee Dumar with all voting in favor.

**Mayor's Report:** Trustee Dumar offered **Resolution 1-2020** second by Trustee Wellman as read by Mayor Peeler to wit:

**RESOLUTION** showing the Board of Trustees supports the Appointment by Mayor William F. Peeler of Kimberly Flander to the Position of Trustee for the Village of Fonda.

**Whereas** there is a current vacancy on the Village Board of Trustee previously occupied by Walter Boyd who was duly elected to the position of Trustee;

**Whereas** Article 3 of the NYS Consolidated Village Laws authorizes the Mayor of the Village of Fonda to appoint a person to fill an authorize

elected position that is left vacant; specifically, Article § 3-312 of the Village Law;

**Whereas** Mayor Peeler has received notice from Kimberly Flander that she wishes to fulfill the position and term of Trustee;

**Whereas** the Kimberly Flander has previously held the position of Mayor and is familiar with the position of Trustee;

**Whereas** the Villages of Fonda will be allowed to continue moving forward with its work by having an experienced public servant fill the position of Trustee;

**Now, therefore let it be resolved,** that effective January 13, 2020 the Village Board of Trustees supports and approves the appointment of

Kimberly Flander to the position of Trustee, and as Appointed by Mayor William F. Peeler.

The question of adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Board Member	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Vacant				
Trustee Dumar	X			
Trustee Healey	X			
Trustee Wellman	X			

**Mayor's Report continued: New website:** Village Logo change discussed. Agreement reached on Concepts 3 and 4 with additional adjustments to be forwarded to

Mayor or Clerk and adjustments made and then forwarded to North Shore Solutions.

**Waterfront:** Bid package containing drawing of bathroom, pavilion, pump out station and memorial included; there are issues with handicap ramp requirements; waiting for NYS approval

**Public:** Pat Rose requested a streetlight at the intersection of School Street and Lower Prospect to be turned on after explaining a recent dangerous situation involving his child.

Street/Water Commissioner Weaver will contact National Grid to correct the condition and it was also suggested to ask Mang Insurance for any additional ideas to help protect children.

Attorney Albanese arrived 7:04 pm.

Trustee Dumar asked for update on LED light replacement project. Mayor responded there is not much action in re this with many noted delays.

P. Rose left the meeting 7:10 p.m.

Discussion held on upcoming March Village Election. Trustee Healey asked if some type of security should be provided to prevent a repeat of actions alleged during last election.

Attorney Albanese stated the Board of Elections could be contacted by any candidate with complaints. He also reported it was acceptable to have monitors in place

**Resolution #2-2020 March 18, 2020 Village Election Inspectors Appointed**, by Mayor Peeler, second by Trustee Healey:

RESOLVED, that the qualified persons named on the list attached hereto and made a part hereof are hereby appointed to serve as Inspectors of Election

therein, to perform all the duties pursuant to Election Law Section 15-116(1) for the Village Election to be held on March 18, 2020, and the Clerk of the Board is hereby

directed to give written notification of such appointment to each person hereby appointed,

RESOLVED, that each inspector shall be compensated for his or her services at a rate of \$13.00 per hour

The question of adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Dumar	X			
Trustee Flander	X			
Trustee Wellman	X			
Trustee Healey	X			

**Resolution #3-2020 Transfers requested for approval in payment of Abstract #8**, offered by Mayor Peeler, second by Trustee Wellman

To:

From:

General Fund:

A1210.2 Mayor Equipment \$70.00  
website \$70.00

A1210.402 Mayor CE

A1620.405 Building C/E 185.00  
C/E 185.00

A1620.407 Bldg masonry-siding

A8170.4 Street Sweeper CE 5,300.00  
Bond 4,950.00

A9750.602 Principal

Bond 350.00 A9750.702 Interest

Water Fund:

FX8330.402 Purification CE 2,500.00 FX1990.4  
 Contingent 2,500.00

Sewer Fund:

G8130.402 Sewer CE 58.00 G8110.1 Attorney  
 PS 58.00  
 G1989.4 Engineering CE 29,675.00 G8130.401 O&M  
 CE 29,675.00

The question of adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows

Vote by Board of Trustees:

Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Dumar	X			
Trustee Flander	X			
Trustee Wellman	X			
Trustee Healey	X			

**S\*W Commissioner Report-Water Plant Operator Report:** NYS DOH Inspection report received; attended to those items that could be done with some pending,

some others to be addressed in time. An inventory of properties with backflow devices installed (8 locations) completed, letters sent to all informing them of the

required testing and other locations have been identified that need new installation of these devices. As suggested by DOH, the wording contained within the Village

Code was forwarded for their review who will inform us if additional terms are needed. Several large trees have been removed from the Cayadutta Creek; water leak

to a service line on Broadway repaired; Added the BPD information to the map of village waterlines.

Mayor Peeler read the quotes and options submitted by Statewide Aquastore. Asked Street/Water Commissioner Weaver to send the information to Prime Engineering

to see what could be possible to be included in the EFC Water Grant currently in place.

**Sewer Plant Operator Report:** Daily average flow: 671,000 gallons; 84,000 gallons sludge sent to Johnstown; new testing for SPDES started; high flows for the month

due to rain/snow melt; repairs to boiler and fuel oil delivered, contacted vendor to get backflow preventer tested; getting prices for blower installation and shed removal.

Street/Water Commissioner Weaver offered to demo the shed and suggested if/when a new shed is built that a concrete pad be installed

**Clerk Report:** Written, Attached

1/1/2020 Quarterly Commercial Water/Sewer Billing summary: Water - \$50,985.13 Sewer - \$17,698.41, Abstract signed by Board members

**Building and Fire Code Officer Report:** Written, attached; Items 1-3 reviewed and read by Mayor Peeler; Item #4 no need for Notary requirement was discussed

**Motion** by Mayor Peeler, second by Trustee Healey with all voting in favor to remove the notary requirement and take out the words "to be completed" from the Rental Registry Form

Items #5-7 reviewed and read by Mayor Peeler

**Motion** by Mayor Peeler, second by Trustee Wellman with all voting in favor to impose a \$25 fee for multi-family units (to be added to the Village Schedule of Fees effective immediately)

as the inspection fee for "change of fuel" for certain appliances.

**Audit of Bills:** pre-approved, by Motion Mayor Peeler 2nd Trustee Dumar with all voting AYE, no NAY

	General	Water	Sewer	Total
FFJWWTF Bills 12/17			5,467.89	5,467.89
Pay #2 12/20	9,428.97	3,803.49	102.85	13,335.31
USPS	110.00			110.00
National Grid		21.02		21.02
ss med eft 12/31	1,017.25	576.77	15.74	1,609.76
MVP	1,967.81	1,967.80		3,935.61
Spectrum	251.08			251.08
National Grid	813.59	1,316.69		2,130.28
Pay #1 1/3	3,863.03	3,895.37	102.85	7,861.25

**Abstract #8** Motion by Mayor Peeler 2nd Trustee Dumar with all voting AYE, no NAY

General	Water	Sewer	Total
\$21,016.59	\$8,437.40	\$31,322.08	\$60,776.07

**Audit of Pre-approved FFJWWTF Bills:** Motion by Mayor Peeler 2nd Trustee Healey with all voting AYE, no NAY

National Grid - 1/3/2020	2,924.06
Total	2,924.06

**Executive session called by Mayor Peeler, second by Trustee Dumar at 7:53 pm** Reason: Litigation

**Motion out** of Executive Session by Mayor Peeler, 2<sup>nd</sup> Trustee Healey at time 8:42 pm.

**Audit of FFJWWTF Bills (pay date of 1/27/2020):** Motion by Mayor Peeler 2nd Trustee Healey with all voting AYE, no NAY List attached

Sewer

\$21,389.28

Mayor Peeler stated newly appointed Trustee Flander will serve on all committees held by Trustee Boyd.

**Motion** by Mayor Peeler to approve Jacquelyn Zimmer as bookkeeper for FFJWWT facility with all voting in favor.

Additional Prime Engineer charges and the PR draft as written by Steve Helmin were discussed. Suggested changes were expressed. Email containing written draft will be forwarded to all Board members for further review.

Trustee Healey read the 2019 Annual Fire Department Response report for Village Incidents (total of 22) as written by Chief Mitchell.

**Next meeting(s):** FFJWWT Board Meeting: Monday, January 27, 2020, 6:00 pm at Village of Fultonville

Regular Monthly Meeting: Monday, February 10, 2020, 6:30 pm

**Adjournment: Motion** by Mayor Peeler, Second by Trustee Dumar with all voting in favor at 8:50 pm.

Respectfully submitted,

JoAnn Downing

Deputy Village Clerk-Treasurer