

FONDA-FULTONVILLE JOINT WASTEWATER TREATMENT PLANT

BOARD MEETING

Monday January 3, 2022, 6:30 PM

Meeting opened at 6:35 p.m.

In attendance: Plant Chairman: Jim Park
Board Members: Fiscal Officer Scott Walker
Member Tracy VanAlstine
Sewer Plant Operators: Chief Operator Justin Cotter

Chairman Park facilitated meeting.

Meeting Logistics:

Motion by Fiscal Officer Walker to accept the agenda, Second by Member VanAlstine. Motion passed.

Motion by Member VanAlstine to accept the minutes for the December 3, 2021, meeting. Second by Fiscal Officer Walker. Motion passed.

Operational Considerations:

Operational Status Report shared by Chief Operator Cotter.

Chief Operator Cotter shared information pertaining to daily flows and removal of solids criteria. The average daily flow for the month of December was 513,000 gallons per day. Sample testing results indicate that our Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) removal were 95% and 96%, respectively. The plant remains very efficient in this aspect, as both are required to be greater than the permitted removal rates of 85%. Chief Cotter gave a brief outline of the processes involved with the testing for better understanding by the board members. It was decided that going forward, we should include year-to-date reporting information alongside of the month-to date.

Chief Cotter reminded the board of the inoperable submersible wet well pump. This will require assistance from the Village of Fonda DPW for removal and JM Electric to disconnect the wiring and reprogram the SCADA control panel to operate with two pumps connected until the repairs are complete.

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Finances:

Chairman Park reviewed the December disbursement journal and vouchers put forth for approval of payment.

Motion by Fiscal Officer Walker to pay the bills as was discussed and laid out. Second by Member VanAlstine. Motion Passed.

Chairman Park shared the year-to-date budget status; we are currently in line with our projections, although a resolution will be required to transfer funds to cover the overages spent on certain fund lines.

Chairman Park review the proposed budget with the board. Further discussions ensued regarding the proposed funding lines and chart of account information. The Chart of Accounts should align with the guidance put forth by the State Comptroller's Office. Action: Chairman Park shall sort through the guidance to find the coding that would best suit our needs.

Motion by Fiscal Officer Walker to accept the proposed budget and forward to the Villages for their approval. Second by Member VanAlstine. Motion passed.

Adjournment:

The next scheduled Joint Sewer Board Meeting is Monday February 7, 2022, 6:30 p.m.

Motion by Member VanAlstine to adjourn at 9:19 p.m. Seconded by Fiscal Officer Walker. Motion Passed.

Respectfully Submitted,

James Park

Chair

FFJWWTP