

FONDA-FULTONVILLE JOINT WASTEWATER TREATMENT PLANT

BOARD MEETING

Monday March 6, 2023, 6:30PM

Meeting opened at 6:35 p.m.

In attendance: Plant Chairman:

Jim Park

Board Members:

Co-Fiscal Officer Scott Walker

Co-Fiscal Officer Robert Klim

Member Tracy VanAlstine

Operators:

Chief Justin Cotter

Chairman Park facilitated meeting.

Meeting Logistics:

Motion by Co-Fiscal Officer Walker to accept the minutes for the February 6, 2023, meeting, Second by Member Van Alstine. Motion passed.

Operational Considerations:

The permitted Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) removal target rates are 85%, set per NYS SPEDES Permit# NY003243. The monthly and year-to-date testing results are represented in the table below:

	Avg Daily Flow	BOD	TSS
Feb. 2023	504,000 gals	95%	96%
YTD – 2/28/2023	545,000 gals	93%	96%

Stephen Miller is currently compiling estimates for projects: 1) Wet Well pump guide rail repair. 2) Waste pump replacement. 3) Sludge pump replacement.

Chief Cotter is investigating possible technologies to mix the influent wet well tank to break down the wipes and rags that are clogging the facilities motors. Our costs of pump maintenance and repair are climbing. The cost associated with cleaning the rags out of the wet well is approximately \$30,000.00 per year. The board shall perform a cost analysis of purchase and installation vs clean out if suitable options are found.

Chief Cotter reports that on 2/8 the influent flow from the Fultonville collection system was extremely low. He reached out to Fultonville DPW, who in turn started investigating the issue. A clog was found in the collection system which required it to be freed. Flow returned to normal several hours later after breaking up the clog.

Chief Cotter supplied the board with a list of maintenance supplies and equipment needs for the upcoming spring-cleaning tasks. The board approved the purchase of the items where we have allocated funds and requested estimates for the remaining items.

Finances:

Motion by Co-Fiscal Officer Klim to pay the bills as was discussed and laid out. Second by Co-Fiscal Officer Walker. Motion passed.

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A discussion was held regarding the possibility of returning any unused portion of this year's budget to the Villages at the end of the Fiscal Year as requested by Fonda. Although no formal decisions were made, the board isn't opposed to refunding the funds, but wants to make sure that we have enough to finance our list of upcoming projects.

Executive Session:

Motion by Member VanAlstine to enter executive session to discuss Personnel matters. Second by Co-Fiscal Officer Walker. Executive Session entered at 8:10 pm.

Motion by Co-Fiscal Officer Klim to exit executive session. Second by Co-Fiscal Office Walker. Motion passed. The executive session ended at 9:00 pm.

No actions items recorded for Executive Session.

Old Business:

Co-Fiscal Officer Klim inquired about the plans for repaving the road to the plant and fixing the potholes on the facilities property. Chairman Park will reach out to the Fair Board to re-stoke the conversation, and the Village of Fonda for the potholes.

Co-Fiscal Offer Klim inquired about the open clerk/treasurer position. Chairman Park mentioned that the position was posted until March 3rd, and that preliminary results showed that there were several candidates interested. Interviews will be scheduled upon us receiving the certified list of candidates from the County Personnel Dept.

Member VanAlstine inquired about the Town of Glen sewer repairs. The Town of Glen has received preliminary plan approval from NYS DEC, and is moving forward with requesting any necessary approvals from NYS DOT, and the bidding process. Doug Cole, Prime Engineering, has been keeping Chairman Park and Chief Cotter in the loop via email.

Member VanAlstine inquired about snow removal and cleanup. Based upon the results of the last couple years, it may be in our best interest to move forward with purchasing a vehicle or tractor for snow removal purposes.

Co-Fiscal Officer Walker inquired about facility maintenance. The board toured the facility and came up with a list of building maintenance items they would like to see performed. Chairman Park and Chief Cotter will work on getting repair estimates whether through support of the villages or vendors.

Adjournment:

The next scheduled Joint Sewer Board Meeting is Monday April 4, 2023, 6:30 p.m.

Motion by Member VanAlstine to adjourn at 9:56 p.m. Seconded by Co-Fiscal Klim. Motion passed.

Respectfully Submitted,
James Park
Chair