

# FONDA-FULTONVILLE JOINT WASTEWATER TREATMENT PLANT

## BOARD MEETING

Monday May 8, 2023, 6:30PM

Meeting opened at 6:40 p.m.

In attendance: Plant Chairman:

Jim Park

Board Members:

Co-Fiscal Officer Robert Klim

Member Ray Blackwood

Member Tracy VanAlstine

Operators:

Chief Justin Cotter

Chairman Park facilitated meeting.

### Meeting Logistics:

**Motion** by Member VanAlstine to accept the minutes from the April 3, 2023, meeting, Second by Co-Fiscal Office Klim. Motion passed.

**Motion** by Member VanAlstine to accept the minutes from the May 1, 2023, meeting, Second by Co-Fiscal Office Klim. Motion passed.

### Operational Considerations:

The permitted Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) removal target rates are 85%, set per NYS SPEDES Permit# NY003243. The monthly and year-to-date testing results are represented in the table below:

	Avg Daily Flow	BOD	TSS
April 2023	555,000 gals	89%	96%
YTD – 4/30/2023	612,000 gals	93%	96%

The facility parking lot needs pothole patching in several high traffic areas. The Village of Fonda assessed the damage and notified us that the areas are too large for them to handle. Chief Cotter reached out to Hanson Paving for an estimate. Tim Healy met Hanson Paving to discuss the scope of work. Member Blackwood recommended reaching out to Green Pines for a 2<sup>nd</sup> quote.

Sterling Environmental Engineering, P.C. (Sterling) has requested Industrial Wastewater Discharge information on behalf of Keymark. Sterling is looking into alternatives for discharge of the Keymark facility's treated wastewater including sending it to the Village of Fonda collection system and the FFJWWTP for treatment. Prime Engineering has submitted an estimate for engineering technical assistance services in the amount of \$3900.00. Chairman Park reached out to the Village of Fonda requesting an escrow account be established between Village of Fonda and Keymark to cover the associated costs. Mayor Peeler shall reach out to Keymark to discuss the escrow account further.

Lindsey Low, PSARA Technologies has reached out inquiring on the status of Prime Engineering's review of their site plans for Travel Centers. The Village of Fultonville shall contact Lindsey/TA to establish the requested escrow account to cover the associated costs of Prime's review.

### Finances:

**Motion** by Co-Fiscal Officer Klim to pay the bills as was discussed and laid out. Second by Member Van Alstine. Motion passed.

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**Executive Session:**

**Motion** by Member VanAlstine to enter executive session to discuss Personnel matters. Second by Co-Fiscal Officer Klim. Executive Session entered at 7:45 pm.

**Motion** by Co-Fiscal Officer Klim to exit executive session. Second by Member Van Alstine. Motion passed. The executive session ended at 8:10 pm.

Action item from Executive Session: The JSB has selected to offer the part-time Clerk/Treasurer position to Rachel Flynn effective 6/1/2023. Chairman Park shall prepare the offer letter and discuss onboarding logistics with the Village of Fultonville.

**Adjournment:**

The next scheduled Joint Sewer Board Meeting is Monday June 5, 2023, 6:30 p.m.

**Motion** by Member VanAlstine to adjourn at 8:30 p.m. Seconded by Co-Fiscal Klim. Motion passed.

Respectfully Submitted,  
James Park  
Chair