

FONDA-FULTONVILLE JOINT WASTEWATER TREATMENT PLANT

BOARD MEETING

Monday June 5, 2023, 6:30PM

Meeting opened at 6:43 p.m.

In attendance: Plant Chairman: Jim Park
Board Members: Co-Fiscal Officer Scott Walker
Member Ray Blackwood
Member Tracy VanAlstine
Village of Fonda: Deputy Mayor Tim Healey
Operators: Chief Justin Cotter

Chairman Park facilitated meeting.

Meeting Logistics:

Motion by Member VanAlstine to accept the minutes from the May 8, 2023, meeting, Second by Co-Fiscal Office Walker. Motion passed.

Operational Considerations:

The permitted Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) removal target rates are 85%, set per NYS SPEDES Permit# NY003243. The monthly and year-to-date testing results are represented in the table below:

	Avg Daily Flow	BOD	TSS
May 2023	388,000 gals	96%	95%
YTD – 5/31/2023	566,000 gals	93%	96%

The facility parking lot needs pothole patching in several high traffic areas. The Village of Fonda assessed the damage and notified us that the areas are too large for them to handle. Chief Cotter reached out to Hanson Paving for an estimate. Tim Healy met Hanson Paving to discuss the scope of work. Member Blackwood recommended reaching out to Green Pines for a 2nd quote. **Update (6/5)**: Received quote from Hanson Paving, have not received quote from Green Pines. Co-Fiscal Officer Walker shall reach out to Gabriel Paving for a 3rd quote.

Sterling Environmental Engineering, P.C. (Sterling) has requested Industrial Wastewater Discharge information on behalf of Keymark. Sterling is looking into alternatives for discharge of the Keymark facility's treated wastewater including sending it to the Village of Fonda collection system and the FFJWWTP for treatment. Prime Engineering has submitted an estimate for engineering technical assistance services in the amount of \$3900.00. Chairman Park reached out to the Village of Fonda requesting an escrow account be established between Village of Fonda and Keymark to cover the associated costs. Mayor Peeler shall reach out to Keymark to discuss the escrow account further. **Update (6/5)**: Keymark agreed to pay all associated costs through discussions with Mayor Peeler. Deputy Mayor Healey informed the board of the approval. **Motion** by Co-Fiscal Officer Walker to approve the technical assistance agreement with Prime Engineering to engage in the review. Second by Member Blackwood. Motion Passed. Chairman Park shall sign the agreement and inform Prime Engineering.

Lindsey Low, PSARA Technologies has reached out inquiring on the status of Prime Engineering's review of their site plans for Travel Centers. The Village of Fultonville shall contact Lindsey/TA to establish the requested escrow account to cover the associated costs of Prime's review. Update (6/5): TA has agreed to pay all associated costs, and an escrow account has been set up with the Village of Fultonville. **Motion**

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by Co-Fiscal Officer Walker to approve the technical assistance agreement with Prime Engineering to engage in the review. Second by Member VanAlstine. Motion Passed. Chairman Park shall sign the agreement and inform Prime Engineering.

Motion by Co-Fiscal Officer Walker to accept the Annual Technical Assist agreement with Prime Engineering for Engineering services during the Fiscal Year 2023-2024 in the amount of \$8900.00. Second by Member VanAlstine. Motion passed.

The Base Technical Services include:

1. Provide technical assistance with the Industrial User Permit program including attendance of annual inspection of up to two (2) industrial users with the plant operator and other district representatives and assistance with Fast Report on Significant Industries (FROSI) reports. Estimated fee of \$3,800.00
2. Provide technical assistance for coordination of the Mercury Minimization Plan implementation and prepare the Annual Report for submission to NYSDEC utilizing information provided by the FFJWWTP. Estimated fee of \$2,800.00
3. Provide technical assistance to FFJWWTP or plant staff relating to treatment plant operations or maintenance and interaction with NYSDEC, on an as-needed basis. The FFJWWTP shall advise what personnel are authorized to contact PRIME AE to initiate work on tasks. Estimated fee of \$2,300.00.

Finances:

Motion by Co-Fiscal Officer Walker to pay the bills as was discussed and laid out. Second by Member Blackwood. Motion passed.

Motion by Co-Fiscal Officer Walker to vote on a resolution for budget transfers. Second by Member VanAlstine. Resolution #??-2023 passed: 4 Ayes, 0 Nays, 1 Absent.

Resolution #??-2023 Budget transfers requested for approval.

Offered by Co-Fiscal Office Walker, Second by Member Blackwood

General Fund

To:

From:

1110 - Attorney	375.00	1310.3 - Flood Insurance	375.00
1150.2 - Health Benefits	2,738.15	1310.3 - Flood Insurance	2,738.15
1210.1 - Equipment Cost - Chair/Board	599.94	1310.3 - Flood Insurance	599.94
1210.2 - Equipment Cost - Clerk/Bookkeeper	129.99	1310.3 - Flood Insurance	129.99
1210.3 - Equipment Cost - Operators	818.23	1310.3 - Flood Insurance	818.23
1220.2 - Software Cost Clerk and Bookkeeper	212.80	1310.3 - Flood Insurance	212.80
1320.3 - Testing	187.17	1310.3 - Flood Insurance	187.17
1360.2 - Telephone	24.97	1310.3 - Flood Insurance	24.97
1360.4 - Heat Fuel	2,349.53	1310.3 - Flood Insurance	2,349.53
1410.1 - Equipment Maintenance and Repair	226.18	1310.3 - Flood Insurance	226.18
1410.2 - Equipment Replacement	1,948.79	1310.3 - Flood Insurance	1,948.79
1410.3 - New Equipment/Tools	57.99	1310.3 - Flood Insurance	57.99

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Roll Call	Aye	Nay	Abstained	Absent
Chairman Park	x			
Co-Fiscal Officer Klim				x
Co-Fiscal Officer Walker	x			
Member Blackwood	x			
Member VanAlstine	x			

Old Business:

Frontier Communication has yet to bury the replacement phone cable which runs along the entrance road. They have assured us that we are on the list, but no specific timeline due to staffing shortages.

The road through the racetrack has not been cleaned this year since it opened. We are advising staff and vendors to drive through the fair grounds to access the facility. There have been a couple instances where FedEx has left deliveries at the main entrance. A contractor was out last week measuring the track road to give the fair board an estimate to repave from the track entrance gate to the entrance gate of the plant.

Adjournment:

The next scheduled Joint Sewer Board Meeting is Monday July 10, 2023, 6:30 p.m.

Motion by Member VanAlstine to adjourn at 8:50 p.m. Seconded by Member Blackwood. Motion passed.

Respectfully Submitted,
James Park
Chair