

FONDA-FULTONVILLE JOINT WASTEWATER TREATMENT PLANT

BOARD MEETING

Monday July 10, 2023, 6:30PM

Meeting opened at 6:37 p.m.

In attendance: Plant Chairman: Jim Park
Board Members: Co-Fiscal Officer Scott Walker
Co-Fiscal Officer Robert Klim
Member Tracy VanAlstine
Clerk: Rachel Flynn
Operators: Chief Justin Cotter

Chairman Park facilitated meeting.

Meeting Logistics:

Motion by Co-Fiscal Officer Walker to accept the minutes from the June 5, 2023, meeting, Second by Member VanAlstine. Motion passed.

Operational Considerations:

The permitted Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) removal target rates are 85%, set per NYS SPEDES Permit# NY003243. The monthly and year-to-date testing results are represented in the table below:

	Avg Daily Flow	BOD	TSS
June 2023	305,000 gals	96%	97%
YTD – 6/30/2023	523,000 gals	94%	96%

The facility parking lot needs pothole patching in several high traffic areas. The Village of Fonda assessed the damage and notified us that the areas are too large for them to handle. Chief Cotter reached out to Hanson Paving for an estimate. Tim Healy met Hanson Paving to discuss the scope of work. Member Blackwood recommended reaching out to Green Pines for a 2nd quote. **Update (6/5)**: Received quote from Hanson Paving, have not received quote from Green Pines. Co-Fiscal Officer Walker shall reach out to Gabriel Paving for a 3rd quote. **Update (7/10)**: No other estimates have been received.

Motion by Co-Fiscal Officer Klim to approve Chairman Park and Co-Fiscal Officer Klim to sign the accepted estimate submitted by Hanson Paving in the amount of \$17,500.00 (PO# 765246) which shall be paid out of the Building and Property Maintenance budget line. Those funds shall be transferred from the General Reserve Fund to the Building and Property Maintenance line. Second by Co-Fiscal Officer Walker. Motion passed.

Chief Cotter reported the north clarifier is offline for annual maintenance when it was found that a draft tube seal was damaged. The draft tube has been disassembled, and seals ordered through Rebuild-it. The clarifier will be reassembled and brought back online upon arrival of the parts.

The wet well control station settings had become corrupt after one of the recent storm outages. Emerick and Control Systems have been onsite to diagnose and reprogram the system configurations.

The Operators attended several training sessions this month: Both completed the required workplace violence and sexual harassment session provided by the Village of Fultonville. In addition, Trainee Wemple attended Mathematics for Wastewater Treatment Plants offered by NYWEA.

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Finances:

Motion by Co-Fiscal Officer Walker to pay the bills as was discussed and laid out. Second by Co-Fiscal Officer Klim. Motion passed.

Resolution #3-2023 Budget transfers requested for approval.

Offered by Co-Fiscal Office Walker, Second by Co-Fiscal Officer Klim

General Fund

To:

From:

1420.1 - Building and Property Maintenance	17,500.00		1002.2 Appropriated Fund Balance	17,500.00
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Roll Call	Aye	Nay	Abstained	Absent
Chairman Park	x			
Co-Fiscal Officer Klim	x			
Co-Fiscal Officer Walker	x			
Member Blackwood				x
Member VanAlstine	x			

New Business:

Perrone Leather has reached out to Chief Cotter for assistance with our SPEDES Permit information. They are attempting to achieve Leather Working Group Certification “Green Certified” in the UK and are working with a consultant/auditor to score their facility. Because they don’t have onsite treatment process, they must use our records. Justin has supplied them with our SPEDES Permit Limits and recent testing results.

Industrial User Permits

Chairman Park shall reach out to Perrone Leather Group to begin dialogue pertinent to establishing the required Industrial User Permit.

Old Business:

Clerk Flynn laid out the plan to move forward with implementing QuickBooks as the official accounting book of records, which included examples of reporting features. Sample reports shall be shared with board members for approval.

Attorney Reichenbach had initial outreach with Greg Dunn, Esq, representing the Mohawk Agricultural Society regarding the entrance road paving project. I have requested scope of work documentation and estimated figures, so we have a full understanding of the project and associated cost proposal.

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Adjournment:

The next scheduled Joint Sewer Board Meeting is Monday August 7, 2023, 6:30 p.m.

Motion by Member VanAlstine to adjourn at 8:43 p.m. Seconded by Co-Fiscal Office Klim. Motion passed.

Respectfully Submitted,
James Park
Chair