

FONDA-FULTONVILLE JOINT WASTEWATER TREATMENT PLANT

BOARD MEETING

Monday December 4, 2023, 6:30PM

Meeting opened at 6:40 p.m.

In attendance: Plant Chairman:

Jim Park

Board Members:

Co-Fiscal Officer Scott Walker

Co-Fiscal Officer Bob Klim

Member Tracy VanAlstine

Member Ray Blackwood

Clerk:

Rachel Flynn

Chief Operator:

Justin Cotter

Chairman Park facilitated meeting.

Meeting Logistics:

Motion by Co-Fiscal Officer Walker to accept the minutes from the November 6, 2023, meeting, Second by Member VanAlstine. Motion passed.

Operational Considerations:

The permitted Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) removal target rates are 85%, set per NYS SPEDES Permit# NY003243. The monthly and year-to-date testing results are represented in the table below:

| | Avg Daily Flow | BOD | TSS |
|------------------|----------------|-----|-----|
| November 2023 | 408,000 gals | 97% | 97% |
| YTD – 11/30/2023 | 471,000 gals | 95% | 97% |

Chief Cotter reports that he had a repair service visit the plant to advise us on our options to repair and/or replace the waste and sludge pumps. The company is recommending replacement of the pumps and motors due to the amount of damage and age of the equipment. They will submit a preliminary estimate for the Board's review.

Lenz Hardware was onsite on 11/15 to repair the flood lights at the entrance gate.

Finances:

Motion by Co-Fiscal Officer Walker to pay the bills as was discussed and laid out. Second by Co-Fiscal Officer Klim. Motion passed.

Motion by Chairman Park to table the discussion on the 2024-2025 Proposed Budget as Fultonville hasn't chose a health insurance plan yet. Second by Member VanAlstine. Motion passed.

New Business:

Vehicle Purchase: Chief Cotter presented a business case to purchase a vehicle for official business.

Motion by Co-Fiscal Officer Walker to table the discussion on the new vehicle purchase to give the board an opportunity to digest the business case. Second by Member VanAlstine. Motion passed.

Old Business:

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Record of Activity: Clerk Flynn shared the NYS Office of State Comptroller's requirement for reporting each board member's Records of Activities. All board members completed their paperwork. Member Blackwood will complete his next meeting.

Sludge Hauling Contract: Chairman Park reports that the sludge hauling contract with Green Pines Septic expires on May 31, 2025.

Frontier Phone Line: Chairman Park reports that Frontier is recommending burying the phone line from the speedway to the entrance gate of the plant and installed a pole to bring the line to the building, although a timeframe has yet to be determined.

Adjournment:

The next scheduled Joint Sewer Board Meeting is Monday January 8, 2024, 6:30 p.m.

Motion by Member VanAlstine to adjourn at 9:17 p.m. Second by Co-fiscal Officer Walker. Motion passed.

Respectfully Submitted,
James Park
Chair