

Present:	Mayor (via Zoom)	William Peeler
	Deputy Mayor	Tim Healey
	Trustees	Lynn Dumar, Scott Sprague, Bob Klim
	Clerk Treasurer	Christine Kearns
	Street & Water Commissioner	Christopher Weaver
	Code Enforcer	Stan Waddle
	Village Attorney (via Zoom)	Michael Albanese
	Public	Sal Riggi, Shaun Schriner, Claudia Buccos, Charlie Peterson (arrived at 6:23pm)

Type of Meeting: Annual Organizational Meeting Board of Trustees
Meeting Facilitator: Mayor William F. Peeler

Mayor Peeler called the meeting to order at 6:10pm.

Appointments by Mayor

Deputy Mayor: Timothy Healey; Term Expires 3/31/2025,

Village Clerk-Treasurer: Christine Kearns, who was also authorized to invest funds; Term Expires 3/31/2028.

Street and Water Commissioner: Christopher Weaver is to be in charge of all Water Department matters, including reservoirs, watershed, filtration, and distribution, including supervision of all employees; Term Expires 3/31/2025.

Deputy Clerk-Treasurer: Daniel Denofrio; Term Expires 3/31/2025 & Andrea Sprague; Term Expires 3/31/2025.

Village Attorney: Michael M. Albanese, Gloversville; Term Expires 3/31/2025.

Building and Fire Code Enforcer: Stan Waddle; Term Expires 3/31/2025.

Historian: Beverly Guiffre, Term Expires 3/31/2025.

Purchasing Agent: Christine Kearns, Clerk-Treasurer, Term Expires 3/31/2025.

Sewer Board members (members 4 yr term, staggered by 2 yrs. per agreement)

1. Jim Park, Chairperson; Joint Appointment; Term Expires 3/31/2025.
2. Erica Barrentes, Member; Term Expires 3/31/2025.
3. Raymond Blackwood, Member; Term Expires 3/31/2026.

Dog Warden: Rosalie Quon as appointed by the Town of Mohawk.

Superintendent of Cemetery: Christopher Weaver; Term Expires 3/31/2025.

Park Superintendent: Christopher Weaver; Term Expires 3/31/2025.

Water Plant Operator: Chris Ashbey; Term Expires 3/31/2025.

Assistant Plant Operator: Christopher Weaver; Term Expires 3/31/2025.

Tax Collector: Christine Kearns; Term Expires 3/31/2025.

Inventory Control Officer: Tim Healey and Scott Sprague, who will oversee physical inventory to be performed annually before July 15th, assisted by the Street and Water Commissioner; Term Expires 3/31/2025.

Village Comprehensive Plan Steering Committee: Terms Expire 3/31/2025.

Mayor Peeler, Chairperson
Andrea Sprague, Secretary - Resident
Bob Klim, Business Member & Trustee
Scott Sprague, Resident, and Trustee
Stan Waddle, Code Enforcement – Village Advisor
Chris Weaver, Street & Water Commissioner – Village Advisor

Architectural Review Board: Terms Expire 3/31/2025.

Mayor Peeler, Chairperson
Bob Klim, Business Member
Stanley Waddle, NYS Building and Fire Code Officer

Flood Damage Prevention Appeals Board: Terms Expire 3/31/2025.

Christopher Weaver
Rodd Hicks
Mark Hoffman
Stanley Waddle, NYS Building and Fire Code - Chairperson

Records Management Officer: Christine Kearns; Term Expires 3/31/2025.

Village Auditor: Vacant.

Computer IT Technician: Claudio Sandoval; Term Expires 3/31/2025.

Personnel Committee & Discrimination and Harassment Committee: Bob Klim and Tim Healey; Terms Expire 3/31/2025.

Workplace Violence Contact: William Peeler; Term Expires 3/31/2025.

Public Safety: Timothy Healey and Scott Sprague; Terms Expire 3/31/2025.

Building & Grounds: Scott Sprague and Bob Klim; Terms Expire 3/31/2025.

Village Streets & Community: Scott Sprague and Lynn Dumar; Terms Expire 3/31/2025.

The appointments to positions, adopted on a motion Mayor Peeler, second by Trustee Dumar with a vote of the board of trustees:

Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Dumar	X			
Trustee Healey	X			
Trustee Sprague	X			
Trustee Klim	X			

General Assigned Appointments

Participation and Membership:

The Village will participate in NYCOM; Term Expires 3/31/2025.

The Village of Fonda will participate in the Rural Water Association; Terms Expire 3/31/2025.

Official Newspaper: The Recorder of Amsterdam, New York; Term Expires 3/31/2025.

Official Depository: NBT Bank; Term Expires 3/31/2025.

The generally assigned appointments adopted on a motion by Mayor Peeler second by Trustee Sprague, with a vote of the board of trustees:

Name	Aye	Nay	Abstained	Absent
Mayor Peeler	X			
Trustee Dumar	X			
Trustee Healey	X			
Trustee Sprague	X			
Trustee Klim	X			

General Policies and Procedures Term Expires 3/31/2025.

Official Village Procurement

Individuals responsible for making purchases under the procurement policy:

- Christine Kearns, Clerk-Treasurer, Term Expires 3/31/2025.
- William Peeler, Mayor, Term Expires 3/31/2025.

Official Investment Policy

Official Fixed Asset Policy

Official Information Security Policy

Official Computer, Internet, and Email Use Policy

Official Social Media Policy

Official IT Disaster Recovery Plan

Official Cellphone Policy

Official Dump Truck Policy

Official Policy Against Discrimination and Harassment, As Written.

Workplace Violence Prevention Program Policy, As Written.

Public Access to Records Policy

Fees and Deposits Schedule

Advance Payment Policy: Approval for payment of postage, utilities, health insurance premiums, and Village Credit Card with NBT Bank in advance of a regular audit of monthly bills.

Voucher Payment System: All vouchers to be considered for payment must be received in the Village Office by the first Wednesday of each month, 10:00 AM. Approval of the abstract of bills as presented in summary form at each monthly meeting will be by the single signature of each board member at the bottom of the last page. All questions will be addressed completely before signing the abstract. Any exceptions shall be noted and signed by the opposing board member.

Mileage Policy: Mileage allowance reimbursement rate per mile approved by IRS for personal use of a private vehicle for village business upon obtaining prior approval from the Mayor.

Park and Recreation Rules & Procedures

Conferences Attendance: Approval for the mayor to attend school and conferences or designee given.

Unpaid Water Attachments: 2023 unpaid water and sewer rents will be added to the village property taxes on May 1, 2024.

Motion by Mayor Peeler to adopt the General Policy and Procedures, Discussion followed regarding the increase in the Vehicle Parking fee on the Fees and Deposit Schedule.

Motion by Mayor Peeler to amend the previous motion regarding the General Policy and Procedures to change the Vehicle Parking fee on the Fees and Deposit Schedule to \$8.00, with an increase to \$10.00 during the Fonda Fair, Additional discussion followed.

Motion by Mayor Peeler to amend the previous motion regarding the General Policy and Procedures to change the Vehicle Parking fee on the Fees and Deposit Schedule to \$6.00, with an increase to \$10.00 during the Fonda Fair, Second by Trustee Healey, with a vote of the board of trustees to adopt the General Policy and Procedures as follows:

Name	Aye	Nay	Abstained	Absent
Mayor Peeler		X		
Trustee Dumar	X			
Trustee Healey	X			
Trustee Sprague	X			
Trustee Klim	X			

Mayor Peeler turned the meeting over to Deputy Mayor Healey and left the meeting at 6:54pm.

Charlie Peterson, Shaun Schriener and Claudia Buccos left the meeting at 6:55pm.

Review of Commercial Quarterly Water and Sewage Services Billing

Resolution # 9-2024: In Support of Water and Sewage Services for Commercial Business

Offered by Trustee Healey, Second by Trustee Sprague

WHEREAS the Village of Fonda currently provides water and sewage services to both commercial and residential properties within the corporate boundaries of the Village of Fonda and the Town of Mohawk; and

WHEREAS as per Resolution #3-2017, the Trustees, Village Clerk, and Street and Water Commissioner have performed their annual review of all water customers; and

WHEREAS at the Organizational Meeting, amendments are to be made to the list of qualifying accounts, either added to or dropped from, as necessary,

NOW, THEREFORE BE IT RESOLVED that the Village of Fonda establishes that the following accounts have been identified as Commercial with consumptions greater than 24,000 gallons per month average, or cumulative per entity greater than 24,000 gallons per month average, and will be billed on a quarterly basis,

The Trustees will place established commercial properties [see list below] on file with the Village Clerk and the Street and Water Commissioner.

Account	Customer	Average 1 Month Usage
8	Mont Co Ag - Arena	3,631
9	Mont Co Ag - Office	298

10	Mont Co Ag - Scott Hall	9,138
11	Mont Co Ag - Grandstand	7,744
12	Mont Co Ag - Entertainment Bldg	48,608
13	Mont Co Ag - Trailer Park #1	6,611
14	Mont Co Ag - Trailer Park #2	4,657
15	Mont Co Ag - Trailer Park #3	12,247
49	Mt Co Court House - B'way	1,079
55	Mt Co Office - B'way	17,478
328	Stewarts	25,411
234	Mt Co Emergency Management Garage	54
240	Mt Co DPW - Park St	28,068
241	Mt Co Annex Bldg - Park St	8,821
253	Mt Co Old Courthouse - Jail St	6,429
281	KasKel - Mill	92,171
337	KasKel - Office	1,993
355	Mt Co - Boiler Room - Jail St - sewer only	0
445	Keymark #2	1,870,765
446	Keymark #3	142,517
447	Keymark #4 - high flow	2,088,317
449	Keymark – Paint line	726,570
450	Keymark #6 - anodizing shop sewer only	13,947
451	Keymark #7 - shop sewer only	12,367
452	Keymark #8 - restrooms sewer only	26,475
489	Nare Farm	217,636
499	FFCS	184,317
500	FFCS	19,167

Adopting the foregoing Resolution was duly put to the vote on roll call, resulting as follows:

Name	Aye	Nay	Abstained	Absent
Mayor Peeler				X
Trustee Dumar	X			
Trustee Healey	X			
Trustee Sprague	X			
Trustee Klim	X			

Adjournment: Motion by Trustee Dumar, Second by Trustee Klim, with all in favor at 7:01 pm.

Respectfully submitted,

Christine Kearns
Clerk Treasurer