

Village of Fonda
Board of Trustees Meeting Minutes

Organizational Meeting

Date: April 13, 2026

Time: Opened at 5:40pm

Location: 8 E Main St, Fonda, NY

Meeting Called to Order By: Deputy Mayor Healey

ATTENDANCE

Board of Trustees:

Name	Present	Remote	Absent
Mark Scott, Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shaun Schriener, Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sprague, Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tim Healey, Trustee, Deputy Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Peeler, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Staff/Officials Present:

Name	Present	Remote	Absent
Christine Kearns, Clerk-Treasure	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Albanese, Village Attorney	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stan Waddle, Code Enforcement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Public and Guests in Attendance:

- Sal Riggi
- Sign-in sheet attached

Annual Organizational Appointments

Appointments are for the term **April 1, 2026 – March 31, 2027**, unless otherwise noted.

Executive and Administrative Appointments

- Deputy Mayor: Timothy Healey (term expires 3/31/2027)
- Village Clerk-Treasurer: Christine Kearns (term expires 3/31/2028)
- Deputy Clerk-Treasurers: VACANT (term expires 3/31/2027)

Department Head Appointments

- Street and Water Commissioner: VACANT (term expires 3/31/2027)
- Special Projects Supervisor: Christopher Weaver (term expires 3/31/2027)
- Water Plant Operator: Chris Ashbey (term expires 3/31/2027)
- Assistant Water Plant Operator: Christopher Weaver (term expires 3/31/2027)
- Superintendent of Cemetery: Daniel Gray (term expires 3/31/2027)
- Park Superintendent: Daniel Gray (term expires 3/31/2027)
- Historian: Beverly Guiffre (term expires 3/31/2027)

Legal and Compliance Appointments

- Village Attorney: Michael M. Albanese Contract term 06/01/2026 to 05/31/2027
- Building and Fire Code Enforcer: Stan Waddle (term expires 3/31/2027)
- Dog Warden: Rosalie Quon (appointed by the Town of Mohawk)
- Records Management Officer: Christine Kearns (term expires 3/31/2027)

Discrimination and Harassment Compliance Officers

- Mark Scott (term expires 3/31/2027)
- Timothy Healey (term expires 3/31/2027)

Financial and Operational Appointments

Fiscal and Investment Officers

- William Peeler (term expires 3/31/2027)

- Christine Kearns (term expires 3/31/2027)
- Purchasing Agent: Christine Kearns (term expires 3/31/2027)
- Tax Collector: Christine Kearns (term expires 3/31/2027)
- Computer IT Technician: VACANT (term expires 3/31/2027)

Inventory and Property Control

- Inventory Control Manager (ICM): Scott Sprague (term expires 3/31/2027)
- Property Control Manager (PCM): Shaun Schriener (term expires 3/31/2027)

Boards and Advisory Committees

Mayor's Advisory Parks, Comprehensive Plan, Architectural, and Steering Committee

- Mayor William Peeler — Chairperson
- Andrea Sprague — Secretary
- Mark Scott
- Scott Sprague
- Shaun Schriener
- Tim Healey

Terms expire 3/31/2027

Water Cooperative Committee

- Shaun Schriener
- Scott Sprague

Terms expire 3/31/2027

Flood Damage Prevention Appeals Board

- Christopher Weaver
- Rodd Hicks
- Mark Hoffman
- Stanley Waddle — Chairperson

Terms expire 3/31/2027

Public and Water Safety Mayor's Advisory Committee

- Scott Sprague
- Shaun Schriener
- Mark Scott
- Rebecca Bartlett (Town Member)
- Mark Hoffman (Town Member)

Terms expire 3/31/2027

Buildings and Grounds

- Scott Sprague
- Mark Scott

Terms expire 3/31/2027

Personnel and Discrimination/Harassment Review Board

- Shaun Schriener
- Scott Sprague — Chair
- Mark Scott

Terms expire 3/31/2027

Workplace Violence Contact

- Mayor William Peeler

Term expires 3/31/2027

Sewer Board Appointments

- David Thum — Chairperson (term expires 3/31/2031)
Four-year staggered terms

- Ericka Barrantes (term expires 3/31/2028)
- Raymond Blackwood (term expires 3/31/2026)

RESOLUTION # 9-2026 APPOINTMENT OF OFFICERS, BOARDS, AND COMMITTEES FOR THE 2026–2027 OFFICIAL YEAR

WHEREAS, the Board of Trustees of the Village of Fonda conducts an Annual Organizational Meeting to establish the operational structure of the Village government for the official year; and

WHEREAS, the Mayor has prepared and submitted for the Board’s consideration the recommended appointments of officers, department heads, boards, committees, and designated roles necessary to carry out the functions of Village government; and

WHEREAS, these appointments support the effective administration of Village services, compliance with applicable laws and regulations, maintenance of proper internal controls, and the continued delivery of services to residents and businesses of the Village of Fonda;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Fonda hereby adopts and approves the appointments of Officers, Boards, and Committees for the 2026–2027 Official Year as presented by the Mayor, including but not limited to the following categories:

- All annual statutory and administrative appointments
- Department Heads and supervisory personnel
- Compliance Officers and designated regulatory roles
- Advisory Boards and Committees established by the Village
- Joint Sewer Board members and related wastewater governance appointments
- Workplace Violence Prevention Program Contact(s) as required by law and Village policy
- Inventory Control Officer and property management responsibilities
- Records Management Officer and related records retention responsibilities
- Any additional positions, boards, or committees necessary for the lawful and efficient operation of Village government

BE IT FURTHER RESOLVED, that these appointments shall take effect immediately upon adoption of this resolution and shall remain in force for the 2026–2027 Official Year or until successors are duly appointed or the appointments are otherwise modified by action of the Board of Trustees.

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to record these appointments in the official minutes of the Annual Organizational Meeting and maintain the official roster of appointments for the Village of Fonda. Approved and adopted by the Village Board of Trustees of the Village of Fonda, Montgomery County, New York, this 13th day of April 2026.

Motion by: Deputy Mayor Healey
Seconded by: Trustee Sprague

Record of Vote:

Board Member	Aye	Nay	Abstained	Absent
Mayor Peeler				X
Trustee Healey	X			
Trustee Sprague	X			
Trustee Schriener	X			

Resolution Adopted: Yes No

Organizational Designations and Authorizations

- Participation in NYCOM
 - Participation in the Rural Water Association
 - Official Newspaper: Amsterdam Recorder
 - Official Depository: NBT Bank
 - Authorization for Conference Attendance by the Mayor or Designee
- Terms Expire 03/31/2027

Designation of Official Signatories

The following officials are authorized to sign checks, contracts, and official documents on behalf of the Village:

- Mayor
- Deputy Mayor
- Clerk - Treasurer
- Any additional authorized official designated by resolution of the Board of Trustees

RESOLUTION # 10-2026 ANNUAL ORGANIZATIONAL DESIGNATIONS AND AUTHORIZATIONS

WHEREAS, the Board of Trustees of the Village of Fonda conducts an Annual Organizational Meeting to establish official designations and authorizations necessary for the orderly conduct of Village business for the 2026–2027 Official Year; and

WHEREAS, Village Law and sound administrative practice require the designation of certain organizations, institutions, and officials to support governance, financial management, communication with the public, and professional development;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Fonda hereby makes the following annual organizational designations and authorizations for the 2026–2027 Official Year:

1. **Participation in the New York State Conference of Mayors (NYCOM)**
The Village of Fonda shall continue its membership and participation in the New York State Conference of Mayors (NYCOM) to support municipal operations, legislative advocacy, training, and professional resources for Village officials and staff.
2. **Participation in the New York Rural Water Association (NYRWA)**
The Village of Fonda shall continue its membership and participation in the New York Rural Water Association to support the operation, maintenance, compliance, and improvement of the Village's water and wastewater systems.
3. **Official Newspaper**
The Board of Trustees hereby designates the **[Insert Newspaper Name]** as the Official Newspaper of the Village of Fonda for the purpose of publishing legal notices, public hearings, and other official communications as required by law.
4. **Official Depository**
The Board of Trustees hereby designates **NBT Bank** and any other financial institution approved by the Board of Trustees as an Official Depository of Village funds, subject to all applicable laws, collateralization requirements, and Village investment policies.
5. **Conference Attendance Authorization**
The Mayor, Trustees, Clerk-Treasurer, Department Heads, and other authorized personnel are hereby permitted to attend conferences, training sessions, and professional development programs related to their official duties, subject to budget availability and prior approval in accordance with Village policy and applicable law.
6. **Designation of Official Signatories**
The following officials are hereby authorized to sign checks, contracts, agreements, and other official documents on behalf of the Village of Fonda, consistent with Village Law and internal financial controls:
 - Mayor
 - Deputy Mayor
 - Clerk-Treasurer
 - Any additional authorized official designated by resolution of the Board of Trustees

BE IT FURTHER RESOLVED, that these designations and authorizations shall take effect immediately upon adoption and shall remain in effect for the 2026–2027 Official Year unless amended or rescinded by the Board of Trustees.

BE IT FURTHER RESOLVED, that the Village Clerk is directed to record these designations and authorizations in the official minutes of the Annual Organizational Meeting and ensure compliance with all applicable statutory and policy requirements.

Approved and adopted by the Village Board of Trustees of the Village of Fonda, Montgomery County, New York, this 13th day of April 2026.

Motion by: Deputy Mayor Healey

Seconded by: Trustee Schriener

Record of Vote:

Board Member	Aye	Nay	Abstained	Absent
Mayor Peeler				X
Trustee Healey	X			
Trustee Sprague	X			
Trustee Schriener	X			

Resolution Adopted: Yes No

Annual Policies and Procedures

Effective April 13, 2026, through March 31, 2027

Governance and Administrative Policies

- Designation of Official Regular Meeting Schedule
The Board of Trustees shall hold regular meetings on the second Monday of each month. If the second Monday falls on a legal holiday, the meeting shall be held on the following Tuesday.
- Procurement and Purchasing Policy (Amended)
- Investment Policy (Amended)
- Fixed Asset Policy (Amended)
- Property Disposal Form
- Records Retention and Disposition Policy (Amended)
- Unified Open Meeting and Meeting Procedures Policy (Amended New)

Personnel and Workplace Policies

- Employee Handbook (Amended)
 - Code of Ethics (Amended)
 - Policy Against Discrimination and Harassment (Amended)
 - Technology and Communication Use Policy (Amended)
- Workplace Violence Prevention Program
- Cellphone Policy (Amended)

Financial and Operational Policies

- Advance Payment Policy (Amended)
- Voucher Payment System Policy (Amended)
- Mileage Reimbursement Policy

Technology and Data Security Policies

- Data Security and Storage Policy
- IT Disaster Recovery Plan

Facilities and Public Operations Policies

- Facility Usage Policy
- Vendor Rules and Regulations
- Dump Truck Policy
- Unpaid Water Attachments Policy

Motion by Deputy Mayor Healey for Resolution #11-2026 ADOPTION OF POLICIES AND PROCEDURES FOR THE 2026–2027 OFFICIAL YEAR, Discussion held.

Motion to exclude the Employee Handbook from Resolution #11-2026 Adoption of Policies and Procedures for the 2026-2027 Official Year as an amended copy was not available for review.

- Motion by: Trustee Schriener, Seconded by: Trustee Scott
- Vote: Aye – 3, Nay – 0, Abstain – 0, Absent – 1
- Motion: Passed Failed

RESOLUTION # 11-2026 ADOPTION OF POLICIES AND PROCEDURES FOR THE 2026–2027 OFFICIAL YEAR

WHEREAS, the Board of Trustees of the Village of Fonda is responsible for establishing and maintaining policies and procedures that support sound governance, financial accountability, operational continuity, public transparency, and compliance with applicable federal and New York State laws; and

WHEREAS, the Village has developed and periodically updates policies to ensure consistent administration of municipal operations, protection of public assets, and the delivery of services in a safe, efficient, and lawful manner; and

WHEREAS, the Board of Trustees has reviewed the policies listed in Section V of the Annual Organizational Meeting materials and finds them necessary for the proper administration of Village affairs for the 2026–2027 Official Year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Fonda hereby adopts and approves all Village policies and procedures listed in Section V for the 2026–2027 Official Year, including but not limited to the following:

- Procurement Policy
- Investment Policy
- Fixed Asset Policy
- Records Retention and Disposition Policy
- Open Meetings Policy
- ~~Employee Handbook~~
- Workplace Violence Prevention Program and Procedures
- Advance Payment Policy
- Voucher Payment System Policy
- Data Security and Storage Policy
- Information Technology (IT) Disaster Recovery and Continuity Plan
- Facility Usage Policy
- Vendor Rules and Conduct Policy
- Dump Truck Use and Operations Policy
- Unpaid Water Charges and Property Attachment Policy
- Official Meeting Schedule Designation

BE IT FURTHER RESOLVED, that these policies shall remain in effect for the 2026–2027 Official Year unless amended, rescinded, or replaced by subsequent resolution of the Board of Trustees.

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to maintain the official copies of all adopted policies and procedures, ensure their availability for public inspection where required by law, and distribute them to Village officials, employees, and appointees as appropriate.

BE IT FURTHER RESOLVED, that all Village officers, employees, appointees, and authorized personnel are required to comply with these policies and procedures in the performance of their duties.

Approved and adopted by the Village Board of Trustees of the Village of Fonda, Montgomery County, New York, this 13th day of April 2026.

Motion by: Deputy Mayor Healey

Seconded by: Trustee Schriener

Record of Vote:

Board Member	Aye	Nay	Abstained	Absent
Mayor Peeler				X
Trustee Healey	X			
Trustee Sprague	X			
Trustee Schriener	X			

Resolution Adopted: Yes No

Annual Fees and Deposits Schedule

Fees and Deposits Amendments 2026–2027

- Water Tap Fee – Residential \$500 \$750 +\$250 Still below regional average; improves infrastructure cost recovery
- Water Tap Fee – Commercial \$1,000 \$1,500 +\$500 Aligns with comparable municipal systems
- Sewer Tap Fee – Residential \$500 \$1,000 +\$500 Significant gap vs. peer communities
- Sewer Tap Fee – Commercial \$750 \$1,250 +\$500 Supports long-term system sustainability
- Certificate of Occupancy \$50 \$75 +\$25 Reflects inspection and administrative time
- Demolition Permit \$100 \$150 +\$50 Consistent with regional norms
- Roof Replacement Permit – Residential \$85 \$100 +\$15 Minor adjustment to reflect inspection costs
- Roof Replacement Permit – Commercial \$100 \$125 +\$25 Aligns with comparable communities
- Addition to Existing Structure \$100 \$125 +\$25 Maintains proportional permit structure
- Garage Permit \$200 \$250 +\$50 Reflects construction activity and inspection time
- Swimming Pool Permit \$100 \$125 +\$25 Administrative and inspection cost recovery
- Street Opening Permit \$250 \$300 +\$50 Reflects infrastructure risk and restoration oversight
- Flood Plain Development Application \$500 \$600 +\$100 Regulatory compliance workload
- Maintenance Fee – Hourly \$125/hr \$150/hr +\$25/hr Tracks labor, equipment, and fuel costs
- Sidewalk Snow Removal – Minimum \$175 \$200 +\$25 Equipment and labor cost increases
- Lawn Mowing – Minimum \$150 \$175 +\$25 Equipment and labor cost increase

RESOLUTION # 12-2026 ADOPTION OF ANNUAL FEES AND DEPOSITS SCHEDULE FOR 2026–2027 OFFICIAL YEAR

WHEREAS, the Board of Trustees of the Village of Fonda is authorized to establish and adopt fees, deposits, and charges necessary to support the administration of Village services, facilities, and regulatory functions; and

WHEREAS, the establishment of a clear and consistent schedule of fees and deposits promotes transparency, fiscal responsibility, and the equitable recovery of costs associated with Village operations and services; and

WHEREAS, the Board of Trustees has reviewed the proposed Annual Fees and Deposits Schedule for the 2026–2027 Official Year and finds it to be reasonable and necessary for the continued operation of Village government;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Fonda hereby adopts the Annual Fees and Deposits Schedule for the 2026–2027 Official Year, which shall include, but not be limited to, the following categories:

- All Village service fees
- Required deposits for services, facilities, and equipment
- Charges for municipal services and administrative processing
- Permit and application fees associated with Village operations and regulatory activities
- Facility and equipment rental fees
- Administrative and service-related fees established by the Board of Trustees

BE IT FURTHER RESOLVED, that the adopted Annual Fees and Deposits Schedule shall remain in effect for the 2026–2027 Official Year unless amended by resolution of the Board of Trustees.

BE IT FURTHER RESOLVED, that the Village Clerk-Treasurer is hereby authorized and directed to administer, collect, and account for all fees, deposits, and charges in accordance with applicable laws, Village policies, and established financial procedures.

BE IT FURTHER RESOLVED, that the Village Clerk shall maintain the official schedule of fees and deposits as part of the Village's official records and make such schedule available for public inspection as required by law.

Approved and adopted by the Village Board of Trustees of the Village of Fonda, Montgomery County, New York, this 13th day of April 2026.

Motion by: Deputy Mayor Healey

Seconded by: Trustee Schriener

Record of Vote:

Board Member	Aye	Nay	Abstained	Absent
Mayor Peeler				X
Trustee Healey	X			
Trustee Sprague	X			
Trustee Schriener	X			

Resolution Adopted: Yes No

RESOLUTION # 13-2026 RESOLUTION IN SUPPORT OF WATER AND SEWAGE SERVICES FOR COMMERCIAL BUSINESS

WHEREAS, the Village of Fonda owns, operates, and maintains public water and sewage systems that provide essential services to residential, commercial, and industrial users within and, where authorized, outside the corporate boundaries of the Village; and

WHEREAS, the provision of reliable water and sewage services is critical to the continued operation, growth, and economic stability of commercial businesses within the Village of Fonda and the surrounding service areas; and

WHEREAS, commercial businesses contribute significantly to the Village’s economic vitality, employment opportunities, and tax base, and depend upon the consistent availability of properly maintained municipal infrastructure to conduct lawful business operations; and

WHEREAS, the Village has made substantial investments in water and wastewater infrastructure, operations, and regulatory compliance, and must ensure that services are administered in a manner that protects public health, supports responsible growth, and maintains the financial stability of the water and sewer systems; and

WHEREAS, the Board of Trustees recognizes the importance of supporting existing and future commercial development by providing dependable utility services, maintaining infrastructure capacity, and ensuring that policies governing water and sewage services are applied fairly and consistently to all commercial users;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Fonda hereby affirms its continued support for the provision of reliable water and sewage services to commercial businesses within the Village and authorized service areas, recognizing such services as essential to economic development, public health, and community sustainability.

BE IT FURTHER RESOLVED, that the Village shall continue to operate and maintain its water and wastewater systems in accordance with all applicable federal and New York State laws and regulations, including requirements established by the New York State Department of Health and the New York State Department of Environmental Conservation.

BE IT FURTHER RESOLVED, that the Board of Trustees supports responsible commercial growth and development and will continue to evaluate infrastructure capacity, service requirements, and operational needs to ensure that water and sewage services remain available, sustainable, and financially sound.

BE IT FURTHER RESOLVED, that nothing in this resolution shall be construed to alter existing laws, local ordinances, billing practices, or property owner responsibilities related to water and sewer services, unless such changes are adopted by separate resolution or local law of the Board of Trustees.

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to record this resolution in the official minutes of the Village of Fonda.

Approved and adopted by the Village Board of Trustees of the Village of Fonda, Montgomery County, New York, this 13th day of April 2026.

Motion by: Deputy Mayor Healey
Seconded by: Trustee Schriener

Record of Vote:

Board Member	Aye	Nay	Abstained	Absent
Mayor Peeler				X
Trustee Healey	X			
Trustee Sprague	X			
Trustee Schriener	X			

Resolution Adopted: Yes No

RESOLUTION #14-2026 WATER AND SEWAGE ACCOUNTS IDENTIFIED AS COMMERCIAL

WHEREAS the Village of Fonda currently provides water and sewage services to both commercial and residential properties within the corporate boundaries of the Village of Fonda and the Town of Mohawk; and

WHEREAS as per Resolution #3-2017, the Trustees, Village Clerk, and Street and Water Commissioner have performed their annual review of all water customers; and

WHEREAS at the Organizational Meeting, amendments are to be made to the list of qualifying accounts, either added to or dropped from, as necessary,

NOW, THEREFORE BE IT RESOLVED that the Village of Fonda establishes that the following accounts have been identified as Commercial with consumptions greater than 24,000 gallons per month average, or cumulative per entity greater than 24,000 gallons per month average, and will be billed on a quarterly basis,

The Trustees will place established commercial properties [see list below] on file with the Village Clerk and the Street and Water Commissioner.

ACCOUNT	BILLING NAME	AVERAGE 1 MONTH USAGE
49	MONT CO DPW	1,008
55	MONT CO DPW	18,786
234	MONT CO DPW	67
240	MONT CO DPW	0
241	MONT CO DPW	6,752
253	MONT CO DPW	2,305
281	KASSON & KELLER	129,148
328	STEWARTS SHOPS CORP.	26,669
337	KASSON & KELLER	2,096
355	MONT CO DPW	0
445	KEYMARK	22,430
446	KEYMARK	836,250
447	KEYMARK 4	2,773,548
449	KEYMARK	716,787
450	KEYMARK	20,588
451	KEYMARK	8,883
452	KEYMARK	24,779
499	FONDA-FULTONVILLE CENTRAL SCHOOL	134,753
500	FONDA-FULTONVILLE CENTRAL SCHOOL	42,303
503	MONT CO AGR SOC/FONDA FAIR	113,494

Motion by: Deputy Mayor Healey

Seconded by: Trustee Schriener

Record of Vote:

Board Member	Aye	Nay	Abstained	Absent
Mayor Peeler				X
Trustee Healey	X			
Trustee Sprague	X			
Trustee Schriener	X			

Resolution Adopted: Yes No

RESOLUTIONS

Summary of Resolutions Presented:

Resolution #	Offered By	Second By	Title/Description
9-2026	Deputy Mayor Healey	Trustee Sprague	Appointment of Officers, Boards, and Committees for the 2026-2027 Official Year
10-2026	Deputy Mayor Healey	Trustee Schriener	Annual Organizational Designations and Authorizations
11-2026	Deputy Mayor Healey	Trustee Schriener	Adoption of Policies and Procedures for the 2026-2027 Official Year
12-2026	Deputy Mayor Healey	Trustee Schriener	Adoption of Annual Fees and Deposits Schedule for 2026-2027 Official Year
13-2026	Deputy Mayor Healey	Trustee Schriener	Resolution id Support of Water and Sewage Services for Commercial Business
14-2026	Deputy Mayor Healey	Trustee Schriener	Water and Sewage Accounts Identified as Commercial

Roll Call Vote Results:

Resolution #	Mark Scott	Shaun Schriener	Scott Sprague	Tim Healey	Mayor Peeler	Result
9-2026	Aye	Aye	Aye	Aye	Absent	Passed
10-2026	Aye	Aye	Aye	Aye	Absent	Passed
11-2026	Aye	Aye	Aye	Aye	Absent	Passed
12-2026	Aye	Aye	Aye	Aye	Absent	Passed
13-2026	Aye	Aye	Aye	Aye	Absent	Passed
14-2026	Aye	Aye	Aye	Aye	Absent	Passed

ADJOURNMENT

Motion to adjourn the meeting at 6:19pm

- Motion by: Deputy Mayor Healey, Seconded by: Trustee Sprague
- Vote: Aye – 4, Nay – 0, Abstain – 0, Absent – 1
- Motion: Passed Failed

Respectfully submitted,

Christine Kearns, Village Clerk
Approved May 11, 2026