

## Fonda-Fultonville Joint Wastewater Treatment Plant

29 S. Bridge St., Fonda, NY 12068 ♦ PO Box 45 Fultonville, NY 12072

Telephone: +1 518.853.4335

Web: [www.fonda-fultonvillewastewater.gov](http://www.fonda-fultonvillewastewater.gov)

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### Invitation to Bid – Revised Version 3

Bid #01-2025 FFJWTP – Sludge Transport Services

Date Issued: April 04, 2025

### Notice to Prospective Vendors

The Fonda-Fultonville Joint Waste Water Treatment Facility (FFJWTP) hereby issues this updated Invitation to Bid for Bid #01-2025—Sludge Transport Services. This notice includes changes made to address potential vendors' concerns.

### Key Revisions:

1. Contract Term and Pricing Structure:

The original five (5) year fixed-price requirement has been removed. The new structure will consist of a one (1) year base contract from June 1, 2025 – May 31, 2026, with the option for four (4) additional one-year renewals. Annual price adjustments may be considered at renewal based on recognized indices (e.g., Consumer Price Index, Diesel Fuel Index).

2. Pollution Liability Insurance:

The requirement for Pollution Liability Insurance has been removed for vendors solely providing transport services. Standard commercial auto liability coverage, including an MCS-90 Endorsement where applicable, remains required.

3. Bid Submission Requirements:

Each bidder must submit two (2) physical copies of their bid. This may include either:

- Two (2) full bid packages, or
- Two (2) copies of the bid proposal section only if no other changes are made.

Bids must be submitted in a sealed, clearly marked envelope titled “Bid for Sludge Hauling and Disposal Services—Bid #01-2025 FFJWTP.”

4. Extended Deadline:

The deadline for submitting bids has been extended to:

Tuesday, April 15, 2025 – No Later Than 12:00 PM (Noon)

### Contact and Questions:

All questions must be submitted via email no later than 5:00 PM on April 10, 2025, to the contact listed below:

Bill Peeler

Co-Chair

[bpeeler@villageoffonda.ny.gov](mailto:bpeeler@villageoffonda.ny.gov)

# Fonda-Fultonville Joint Wastewater Treatment Plant

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## **INVITATION TO BID**

### **Sludge Hauling and Disposal Services**

#### **Bid #01-2025 FFJWTP**

**Issue Date:** February 17, 2025 Updated: April 4, 2025

**Submission Deadline:** April 15, 2025, by 12:00 PM (Noon)

**Bid Opening:** April 15, 2025, at 6:00 PM

By order of the Fonda-Fultonville Joint Wastewater Treatment Plant (FFJWTP) co-chairs, the FFJWTP Board invites sealed bids for the hauling and disposal of liquid sludge generated at the FFJWTP. The contract period will commence June 1, 2025, and continue for one (1) year until May 31, 2026. Upon mutual agreement and satisfactory performance, four (4) additional one-year renewals are available.

## **1. BID SUBMISSION DETAILS**

### **1.1. Form of Submission Methods**

- Sealed bids must be submitted by Noon on Tuesday, April 15, 2025:
- By Mail:
  - Fonda-Fultonville Joint Wastewater Treatment Plant Clerk
  - PO Box 45, Fonda, NY 12068
- By Hand Delivery:
  - FFJWTP Clerk, c/o Village of Fonda
  - 8 E. Main Street, Fonda, NY 12068

### **1.2. Submission Requirements**

- All bids must be in a sealed, opaque envelope marked:  
“Bid for Sludge Hauling and Disposal Services – Bid #01-2025 FFJWTP”
- Bidders must submit two (2) physical copies of their bid (either full package or bid section only).
- Bids must use FFJWTP-provided forms and be fully completed. Items with no bid should be marked “No Bid.”
- Bids must be signed by the bidder or an authorized representative. Corporations must affix the corporate seal.
- A properly executed Non-Collusion Certificate is required with every bid.
- FFJWTP reserves the right to reject any or all bids, waive irregularities, and award to the lowest responsive and responsible bidder.

### **1.3. Bid Opening Details**

- Date: April 15, 2025
- Time: 6:00 PM
- Location: FFJWTP Board Meeting  
Village of Fonda Municipal Office Building  
8 E. Main Street, Fonda, NY 12068
- Late bids will not be accepted.

## **2. PREPARATION OF BIDS**

- Use the provided Bid Form and Schedule of Prices.
- All blanks must be filled in ink, with amounts in words and figures.
- Submit the original and two (2) copies of the bid.
- Bids must be signed by an authorized representative.

## **3. WITHDRAWAL OF BID**

- Bids may be withdrawn before opening.
- No bid may be withdrawn for 120 days after opening.

## **4. BID EVALUATION AND AWARD**

- Evaluation is based on price, qualifications, and contractor responsibility.
- FFJWTP Board makes the final decision.
- Board Members: Raymond Blackwood, Ericka Barrantes, Tracey VanAlstine, Shawn Flynn (In case of a tie, Co-Chairs each have one deciding vote.)
- The Board may:
  - Reject any or all bids
  - Award contracts to multiple haulers (primary and secondary)

## **5. SCOPE OF SERVICES**

### **5.1. General Information**

- FFJWTP seeks a qualified contractor to transport and dispose of approximately 600,000 gallons of 3% solids liquid sludge annually.
- Disposal must comply with environmental regulations.

### **5.2. Sludge Hauling & Disposal Requirements**

- Pickup from FFJWTP, 29 S. Bridge St., Fonda, NY 12068
- Transport to an approved disposal facility  
(Current: Gloversville-Johnstown WWTP, 191 Union Ave, Johnstown, NY)
- Regular pickups must avoid plant backups.

- Pickups are requested with at least 5 days' notice; emergency pickups are within 24 hours.

### **5.3. Contractor Responsibilities**

- Secure all permits and approvals
- Comply with all transport/disposal regulations
- Provide monthly reports
- Supply all equipment, labor, and transport
- Respond to any spills immediately and at the contractor's expense

## **6. INSURANCE REQUIREMENTS**

- General Liability Insurance: \$1,000,000 per occurrence
- Automobile Liability Insurance: \$1,000,000 (MCS-90 if applicable)
- Workers' Compensation Insurance: As required by NYS Law
- \*\*Pollution Liability Insurance is not required for transport-only vendors.\*\*
- FFJWTP, Village of Fonda, and Village of Fultonville must be named Additional Insureds.

## **7. PAYMENT TERMS**

- Payment is based on gallons hauled.
- Monthly invoices must include the date of service, volume, and disposal site.
- Payment within 30 days of invoice approval.

## **8. NON-COMPLIANCE AND DEFAULT**

- Failure to meet contract terms may result in:
  - Contract termination with 7 days written notice
  - Replacement at contractor's expense

## **9. CONTRACTOR QUALIFICATIONS**

- Must have completed municipal garbage contracts for 3 of the past 10 years.
- Otherwise, a performance bond equal to the first year's bid is required.

## **10. NON-COLLUSIVE BIDDING CERTIFICATION**

- A signed Non-Collusive Bidding Certification is required under Section 103-d of NYS General Municipal Law.

## 11.TAX EXEMPTIONS

- FFJWTP is exempt from federal/state sales or use taxes. Do not include such taxes in bids.

## 12.INDEMNIFICATION

- Contractor shall indemnify and hold harmless FFJWTP, Village of Fonda, and Village of Fultonville for all claims arising from contractor actions.

## 13.ASSIGNMENT AND SUBCONTRACTING

- No assignment or subcontracting without FFJWTP's written consent.
- 60 days' notice required for any intended transfer.

## 14.SUPERVISION OF WORK

- The contractor is responsible for all operations.
- Provide a list of supervisors and an emergency contact.

## 15.BID FORM

Contract Period: June 1, 2025 – May 31, 2026 (with four optional one-year renewals)

Price per Gallon (\$USD)

Year 1    \$\_\_\_\_\_

## 16.BIDDER INFORMATION

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

## 17.CONTACT AND QUESTIONS

All questions must be submitted by 5:00 PM on April 10, 2025, to:

Bill Peeler

Co-Chair

bpeeler@villageoffonda.ny.gov

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Email: [clerk@fonda-fultonvillewastewater.gov](mailto:clerk@fonda-fultonvillewastewater.gov)



## NON-COLLUSIVE BIDDING CERTIFICATION FFJWTP

Pursuant to Section 139-D of the State Finance Law, the undersigned bidder and the person signing on behalf of the bidder certify, under penalty of perjury, that to the best of their knowledge and belief:

1. The prices in this bid have been determined independently, without collusion, consultation, communication, or agreement with any other bidder or competitor to restrict competition.
2. Unless otherwise required by law, the prices quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the public opening, directly or indirectly, to any other bidder or competitor.
3. The bidder has not attempted or will not attempt to induce any other person, partnership, or corporation to submit or refrain from submitting a bid to restrict competition.

Bids will not be considered for award, nor will any awards be made if the above certifications have not been met. If the bidder cannot certify the above, they must provide a signed statement explaining the reasons in the addendum.

### If the bidder is a partnership or proprietorship, complete the following:

Names of Partners/Principals	Legal Residence

### If the bidder is a corporation, complete the following:

	Names of Officers	Legal Residence
President		
Secretary		
Treasurer		

**Board Members:**

**Bidder Certification, Acknowledgement, and Authorized Signature**

Subscribed to under penalty of perjury under the laws of the State of New York this \_\_\_\_ day of \_\_\_\_\_, 2025, as the act and deed of the bidder, by an authorized representative who is duly empowered to sign and accept this Non-Collusive Bidding Certification on behalf of the entity. The undersigned certifies that the statements contained in this document are true, accurate, and complete to the best of their knowledge and belief.

(Signature) By:

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Name:

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Title:

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Street Address:

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City, State, Zip

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